



## Stockport School

### Job Description: Teacher

<b>Purpose:</b>	<ul style="list-style-type: none"> <li>✓ To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate.</li> <li>✓ To monitor and support the overall progress and development of students as a teacher/ Form Tutor</li> <li>✓ To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.</li> <li>✓ To contribute to raising standards of student attainment.</li> <li>✓ To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.</li> </ul>
<b>Reporting to:</b>	Director of Study
<b>Responsible for:</b>	The provision of a full learning experience and support for students.
<b>Liaising with:</b>	The Headteacher, SLT, DoS, teaching staff, relevant non-teaching support staff, LA representatives, external agencies and parents.
<b>Working Time:</b>	195 days per year (Full Time) or Part Time by agreement
<b>Salary/Grade:</b>	Main or Upper Professional Scale
<b>Disclosure level:</b>	Enhanced
<b>MAIN (CORE) DUTIES</b>	
<b>Operational / Strategic Planning</b>	<ul style="list-style-type: none"> <li>✓ To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the Curriculum Area and Department.</li> <li>✓ To contribute to the Departmental development plan and its implementation.</li> <li>✓ To plan and prepare courses and lessons.</li> <li>✓ To contribute to the whole school's planning activities.</li> </ul>
<b>Curriculum</b>	<ul style="list-style-type: none"> <li>✓ To assist the Director of Study and Senior Leadership Team, to ensure that the Curriculum Area/Department provides a range of teaching which complements the school's strategic objectives.</li> <li>✓ To assist in the process of curriculum development.</li> <li>✓ To contribute effectively to the school's Enrichment Programme.</li> </ul>
<b>Staffing</b> <b>Staff Development:</b>	<ul style="list-style-type: none"> <li>✓ To take part in the school's staff development programme by participating in arrangements for further training and professional development.</li> <li>✓ To continue personal development in the relevant areas including subject knowledge and teaching methods.</li> <li>✓ To engage actively in the Performance Management Review process.</li> <li>✓ To ensure the effective/efficient deployment of classroom support</li> <li>✓ To work as a member of a designated team and to contribute positively to effective working relations within the school.</li> </ul>
<b>Recording and Assessment</b>	<ul style="list-style-type: none"> <li>✓ To maintain appropriate records and to provide relevant accurate and up-to-date information for MIS, registers, etc.</li> <li>✓ To complete the relevant documentation to assist in the tracking of students.</li> <li>✓ To track student progress and use information to inform teaching and learning.</li> </ul>





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<b>Communications</b>	<ul style="list-style-type: none"> <li>✓ To communicate effectively with the parents of students as appropriate.</li> <li>✓ To follow agreed policies for communications in the school.</li> <li>✓ To take part in marketing and liaison activities such as Open Evenings, Parents' Evenings, Review Days and liaison events with partner schools and other external agencies.</li> </ul>
<b>Management of Resources</b>	<ul style="list-style-type: none"> <li>✓ To assist the Director of Study to identify resource needs and to contribute to the efficient/effective use of physical resources.</li> </ul>
<b>Pastoral System</b>	<ul style="list-style-type: none"> <li>✓ To be a Form Tutor of an assigned group of students and to carry out related duties in accordance with the general job description of a Form Tutor.</li> </ul>
<b>Other Specific Duties:</b>	
<ul style="list-style-type: none"> <li>✓ To play a full part in the life of the school community, to support its ethos and to encourage staff and students to follow this example.</li> <li>✓ To continue personal development as agreed.</li> <li>✓ To comply with the school's Health and safety policy and undertake risk assessments as appropriate.</li> <li>✓ To undertake any other duty as specified by STPCB not mentioned in the above.</li> </ul> <p>Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.</p> <p>Employees will be expected to comply with any reasonable request from the Headteacher or line manager to undertake work of a similar level that is not specified in this job description.</p> <p>This job description is current at the date shown, but following consultation with you, may be changed by Management to reflect or anticipate changes in the job which are commensurate with the salary and job title.</p>	

February 2024

