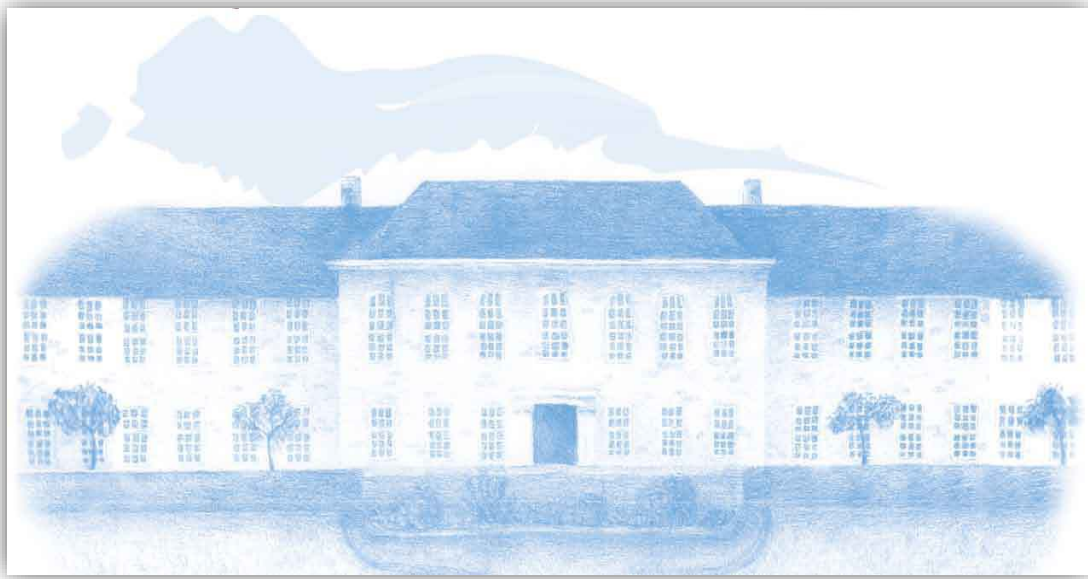




Stockport School

Parents'

Handbook



2024 - 2025





Welcome to Stockport School

Dear Parents/Carers

I am very proud as the Headteacher, to welcome and introduce you to Stockport School and to our Parents' Handbook which I hope you will find both interesting and informative.

The choice of a secondary school is always a difficult one and is usually taken after a great deal of thought. I am delighted that you have chosen to send your child to Stockport School and I hope that we can work closely together to ensure an outstanding educational experience for your child.

Stockport School has a rich history and tradition which dates over 135 years. Stockport School first opened in 1888, before moving to the beautiful traditional school buildings on its present site on Mile End Lane in 1938. During those years, the school has played a crucial role in shaping the lives of thousands of Stockport boys and girls - teaching them academic and practical skills to prepare them for life's journey.

Stockport School has since become very much part of the 21st century. With almost 1350 students on roll, it is a thriving, dynamic and successful school, and continues to be one of the most popular and over-subscribed schools in Stockport.

The original Latin school motto, which it still retains today, is "*Velis et Remis*" which translates to "with Sails and Oars". It describes going 'all out' or 'pulling out all the stops' to accomplish a feat. The meaning of the original motto is still very much evident in the culture of high expectation, dedication and commitment that our staff and students display in their work and study.

As a school, we insist on personal best as a consistent goal, and take pride in everything that we do. Our students are taught to be responsible citizens and to develop an understanding of the difference that they can make to the world around them. Our school community is respectful, caring and supportive, and as such, creates an environment where students are prepared and ready to excel in everything that they do.

We hope that your child settles quickly into their new environment, but if you have any questions or concerns please do not hesitate to contact us.

I look forward to meeting you regularly during your association with Stockport School.

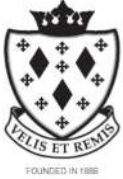
Yours sincerely

Mr I. R. Irwin BA (Hons), MSc, NPQH, NPQEL
Headteacher





Stockport School Parents' Handbook



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Term Dates 2024-25

Autumn Term 2024

(Term Lengths: 7 weeks / 7 weeks & 4 days)

**School will be closed to students on Monday, 2nd September 2024 for staff training (INSET Day)*

Begins: Tuesday, 3rd September 2024 at 11.20am (Year 7 only) (**RED week**)
Wednesday, 4th September 2024 at 8:40am (Year 7 & Year 11 only) & at 11.20am (Years 8, 9 & 10)
Thursday, 5th September 2024 at 8.40am, all students begin their full teaching timetable

**School will be closed to students on Friday, 4th October 2024 for staff training (INSET Day)*

Half-Term: Closes: Friday, 18th October 2024
Opens: Monday, 28th October 2024 at 8.40am (**BLUE week**)

**School will be closed to students on Friday 22nd November 2024 for staff training (INSET – *Disaggregated)*

Ends: Thursday, 19th December 2024

Spring Term 2025

(Term Lengths: 6 weeks & 2 days / 7 weeks)

**School will be closed to students on Thursday 2nd Jan & Friday 3rd January 2025 for staff training (INSET - *Disaggregated)*

Begins: Monday, 6th January 2025 at 8.40am (**BLUE week**)

Half-Term: Closes: Friday, 14th February 2025
Opens: Monday, 24th February 2025 at 8.40am (**BLUE week**)

Ends: Friday, 11th April 2025

***School will be closed for Easter, inclusive of Good Friday on 18th April 2025 & Easter Monday on 21st April 2025*

Summer Term 2025

(Term Lengths: 3 weeks & 4 days / 7 weeks)

Begins: Monday, 28th April 2025 at 8.40am (**RED week**)

***School will be closed for the May Day Bank Holiday on Monday, 5th May 2025*

Half-Term: Closes: Friday, 23rd May 2025
Opens: Monday, 2nd June 2025 at 8.40am (**RED week**)

Ends: Friday, 18th July 2025

Staff Training Days (INSET) = 5 days (School closed to students)

- Monday, 2nd September 2024
- Friday, 4th October 2024
- Friday, 22nd November 2024 (*Disaggregated - TBC)
- Thursday 2nd January 2025 (Disaggregated)
- Friday 3rd January 2025 (Disaggregated)

Address Mile End Lane, Stockport, Cheshire SK2 6BW Tel 0161 483 3622 Fax 0161 456 9452

Email headteacher@stockport.stockport.sch.uk Website www.stockportschool.net





Leading Parent Partnership Award Information and Invitation



Stockport School is proud of its working relationships with parents and carers. Our vision is for parents, carers and families to continue to develop and enhance their involvement in the life of learning that their child experiences at our school. We want families to feel comfortable and happy to spend time in school working in partnership with our staff and to spend time at home with their child talking about learning.

As a result of our continued strong track record of working to support parents and carers, together with a wide variety of new initiatives, we were successful in our reaccreditation of the Leading Parent Partnership Award (LPPA).

This award looks at how well we work with parents and carers, how welcoming the school is, and how we support parents in helping their child to learn. It was a very thorough but rewarding process and through it we began to realise our vision of parents, carers and families becoming even more involved in the life of learning that their child experiences at our school.

The report confirmed that we continue to demonstrate an appreciation that the development of parental involvement is a dynamic and on-going process, with parental satisfaction above the national average.

Aims and objectives of our LPPA work with parents:

- To continue to evaluate our practice for engaging parents
- To further improve and develop the school's practice in engaging parents/carers in their children's learning, progress and development
- To further improve and develop the school's practice in engaging parents/carers in developing their own learning

Stockport School Parent Forum

At Stockport School we are committed to listening and responding to the views and opinions of our parents and carers. We now hold regular Parent Forum meetings which take place every term. The Parent Forum is a platform for parents and carers to express their suggestions and ideas for improvements. We are committed to working closely with parents and carers to ensure they are completely satisfied with their child's education and feel that their views and opinions are taken into account, listened to and acted upon.

We will send out details (dates and times) of when our Parent Forum meetings are going to be held in the new academic year – all are welcome, so please come along!

If you have any ideas about how we can make improvements to parental involvement within school, please contact Mr Williamson (Director of Community Engagement and Transition and LPPA Coordinator) via email m.williamson@stockport.stockport.sch.uk



Ethos and Core Values of Stockport School

The five outcomes for all young people set out in 'Every Child Matters' document will inform decision-making, school organisation and the educational offer at Stockport School.

We will work with others to create a healthy, safe environment within which students can enjoy learning, make progress and achieve high standards; participate fully and make a positive contribution to the school and wider community; and, ultimately become successful, motivated, well-adjusted adults who achieve economic well-being. We will measure our success against these outcomes.

Our Vision: What we are aiming to achieve for all of our students?

- Achieve high standards in their academic attainment and actively pursue fulfilment in their personal and social development;
- Apply and develop their personal, learning and thinking skills across a broad range of programmes;
- Excel in aspects of school life beyond the taught curriculum, including taking up and seeking national and international opportunities to further their learning;
- Contribute positively to the well-being of the school and the wider community;
- Are E-confident learners prepared for living and working in a global society;
- Are prepared to contribute positively to society and capable of achieving economic well-being in their chosen career(s);
- Go on to further their education;
- Understand the importance of learning throughout their lives.

Our Ethos: What characterises our students?

- Have an enduring set of values, and learn and live their lives by these (these will be identified and agreed with the students);
- Have 'personal best' as a consistent goal;
- Are well behaved and self-disciplined;
- Are motivated, think creatively and are confident learners;
- Make informed choices and pursue healthy life-styles;
- Are respectful and tolerant of each other and different cultures;
- Have a strong sense of community;
- Have a strong sense of personal and social responsibility;
- Take pride in their own and the school's achievements;
- Enjoy attending Stockport School and take an active part in their learning and school life;
- Are involved in the development of the school and help shape their educational experience.



Ethos and Core Values of Stockport School

Our vision for working with parents, other schools and the wider community includes:

- Seeing the education of our students as a partnership with parents and guardians;
- Influencing the development, across Stockport, of other schools' educational practice;
- Working in partnership with other professionals and agencies, in the spirit of Every Child Matters, to ensure that the needs of our students are met and supported in the most effective way;
- Collaborating with the family of Stockport schools, colleges and higher education institutions to provide high quality education for all, borough wide;
- Making provision for adult and community learning which meets identified needs and fosters a commitment to lifelong learning;
- Collaborating with other Stockport schools to share effective practice;
- Establishing strong links with business and industry.

Our partnerships will be characterised by:

- Welcoming parents and carers into the school, encouraging them to participate in the life of the school and involving them in their child's education and care – at home and at school;
- Working collaboratively with primary schools to develop staff knowledge and expertise;
- Making our specialist facilities and expertise available to other schools and the community;
- Ensuring that students' needs are met by working with specialists from other agencies in a co-ordinated and strategic way;
- Leading and participating in initiatives which share expertise, resources and staff to the benefit of students;
- Planning for progression and transition from primary schools into the school and from the school to further and higher education courses;
- Extending students' horizons and raising their ambitions by taking part in programmes such as Aim Higher and compact arrangements with local universities and international higher education partners;
- Developing curriculum opportunities, collaborative projects, work based learning and internships, business mentoring and opportunities for 'off-site' learning with others;
- Utilising new technologies to access learning resources and expertise in local schools and schools in other countries;
- Collaborating on continuing professional development and sharing effective practice with other schools.



Inclusion Policy – Providing wide ranging education opportunities for all students

Stockport School is committed to providing wide ranging opportunities for all students within the school framework. Students with learning, emotional or behavioural difficulties will need additional support at certain times in their schooling and the school aims to monitor these students' progress as effectively as possible in order to ensure that any necessary intervention is swift, and consequently addresses specific needs.

Stockport School's ethos is to:

Provide effective learning opportunities for all children by:

- setting suitable learning challenges
- responding to diverse learning needs
- overcoming potential barriers to learning for individuals and groups take a multi-agency approach to support effective inclusion

Stockport School's interpretation of Inclusion is:

Trying to keep to a minimum the need for aspects of the National Curriculum to be disapplied.

The Three Main Principles are:

1. Setting suitable learning challenges – developing:

- flexible approach to learning
- skills, knowledge, understanding
- for lower ability and for more able
- clear understanding of how individuals best access the curriculum

2. Responding to diverse needs:

- high expectations boys/girls, social/cultural
- equal opportunity
- good environment for learning
- motivate
- appreciate assessment
- target set
- using mind friendly and Accelerated Learning approaches in the classroom and beyond

3. Overcoming potential barriers to learning – SEN, Numeracy, Literacy, FSM and Pupil Premium:

- support individuals or groups
- enable them to participate
- end of Year tests – support

SEN

- curriculum planning (greater differentiation)
- specialist approaches
- intervention – school
- statement – agencies

Multi Agency Approach

Stockport School uses many varied forms of support as can be seen by the mapping in the next section. Our aim is to help students in all of their emotional and psychological needs.



Inclusion Policy – Providing wide ranging education opportunities for all students

How the School will care for its students

A. The School will ensure the health safety care and protection of all its students

The quality of care may be evidenced by:

- Building personal relationships between students and staff
- Supporting emotionally vulnerable students
- Providing counselling
- Endorsing LA policy on child protection
- Promoting good attendance
- Promoting good behaviour
- Identifying and meeting individual needs involving SEN
- Promoting health and safe living

B. There are effective measures to promote good attendance and behaviour

- Attendance Manager
- Weekly attendance checks and monitoring
- Attendance policy in place
- Reward and Sanctions systems
- Good liaison with EWO
- Lates strategy

C. Bullying and Racism will be eliminated

- Anti-bullying policy in place. No blame approach adopted.
- Equal opportunities policy into practice

D. There are effective arrangements for assessing performance and progress

These include:

- KS2 data used to base line and model
- Use of target setting across all Year groups
- Examination analysis
- SEN analysis
- Monitoring of FSM, Ethnicity and Looked After students
- Attendance monitoring
- Student Assessment and Recording Days
- Accessible format of live data provided
- Attitude to Learning system in place

E. The School will provide effective support and advice for all its students, informed by monitoring their academic progress, personal behaviour and attendance

There will exist (amongst others):

- A comprehensive inclusion structure
- A staffed Pathways
- Supported groups of literacy, numeracy, more able, looked after children, behaviour linked through learning
- Integration and Review procedure
- Communication and liaison between all parties
- Behaviour Support Unit
- An effective pastoral system
- An integrated approach



Stockport School Governing Body

“Governors are highly committed to the success of the school. The governing body holds the school effectively to account.” - Ofsted

Stockport School works in partnership with a fully dedicated Governing Body who meet termly for Full Governing Body meetings which run concurrently with termly committee meetings for: Finance, Teaching and Learning and Buildings and Maintenance.

Joint Chair of Governors

Mr Peter Maloney

Mrs Michelle Beecroft

Vice Chair of Governors

Mr Walter Barrett

Co-opted Governors

Dr Anjali Shah

Mr Peter Buckley

Ms Sue Glithero

Mrs Angela Seddon

Mr Neil Trennell

Mrs Karen Bailey

Mr Will Sharp

Headteacher

Mr Ian Irwin (Headteacher)

Staff Governor

Mr F Starczan

Parent Governors

Mr Dean Shannon

Mr Jon Byrne

Mrs Claire Price

Mrs K Salimian

The Chair of Governors, Mr P Maloney or Mrs M Beecroft can be contacted via email:

p.maloney@stockport.stockport.sch.uk or m.beecroft@stockport.stockport.sch.uk

or

c/o: Stockport School, Mile End Lane, Stockport SK2 6BW



Key Members of Staff

Headteacher	Mr I R Irwin
Senior Deputy Headteacher	Mr J Warren
Associate Deputy Headteacher – Curriculum, Progress & Attainment	Mr C Beever
Associate Deputy Headteacher – Teaching, Learning & Professional Development	Mr R Clifford
Associate Deputy Headteacher – Pastoral, Culture & Ethos	Mr P Rough
Associate Assistant Headteacher – Safeguarding, Pastoral & Inclusion	Mrs J Norman
Associate Assistant Headteacher – Mathematics & Numeracy	Mr A Hinton
Associate Assistant Headteacher – English & Literacy	Miss G Ormerod
Associate Assistant Headteacher – Science & STEM	Mr P Griffith
Associate Assistant Headteacher – Attendance, Equality & Opportunity	Miss C O’Gara
Lead Practitioner MFL	Mrs C Robinson
Director of Community Engagement & Transition	Mr M Williamson
Directors of Study	
Computing	Mr A Didcote
PE/Sport	Mrs J Howarth
Modern Foreign Languages	Ms F Maitrias
Art	Mrs J Grzywna
Drama	Mrs D Smith
Geography	Mrs K Zieman
History	Mrs J Lytham
Health & Social Care	Miss K Burns
Music	Mrs R Didcote
RE	Mr J Murphy
Food and Nutrition	Mrs D Gardler
Design Technology, Construction & Engineering	Mr P Nuttall
SENCO	Ms L Jennings
Heads of Year	
Year 7	Mrs H Thorley
Year 8	Mr A Taher
Year 9	Mrs A Clarkson
Year 10	Mr C Galvin
Year 11	Mrs L Walker
Senior Support Staff	
Attendance Manager	Mr M Clarke
Behaviour & Inclusion Co-ordinator	Miss K Whigham
Business & Finance Manager	Ms K Oaks
Catering Manager	Mr C Deiter
Cover Manager	Ms C Hon
Data, SIMS & Operations Manager	Ms G Edwards
Estates Manager	Mrs D Broadhurst
Examinations Officer/Student Data Manager	Mrs S Wordsworth
Finance Officer	Mrs N Drogan
Head’s PA/Admin Manager	Mrs J Richards
Premises & Community Hire Manager	Mr P Whitehead



Communication – Keeping Everybody Informed

Keeping you informed

We aim to keep you informed of what is happening at Stockport School, both in regard to your child's progress and in relation to any news or developments about the school.

We do this in a variety of ways by providing:

- Regular updates providing information on events and activities, progress and developments via letters, emails and newsletters from the Headteacher
- Our school website www.stockportschool.net which is updated regularly, keeps everybody fully informed of past, present and future progress and developments and can also answer many questions and queries about school as well as pointing you in the right direction for other queries such as Free School Meal information etc
- Our monthly publication of 'Sails and Oars' advises you of events, showcasing student achievements
- Our annual publication looks back at the year's activities, successes etc.
- Regular messaging via our communication systems, 'The School Gateway' and 'Firefly VLE Portal'. It is important that you access these as they are used for keeping you updated on events in school including Parental Consultation Evenings, changes to calendar dates, pertinent community information etc
- Our Stockport School Facebook and Twitter pages
- Three termly student progress reports and one Form Tutor Summary report in each academic year
- A full Parents' Evening for each Year group in each academic year
- Regular Parent Forum meetings where developments in the school are presented
- A very active local Governing Body who meet several times each term and produce regular updates throughout the year

Keeping us informed

We would ask that parents contact the school at the earliest opportunity to keep us informed of the following:

- Change of address or telephone number(s) or email addresses
- Any change in circumstances or occurrence that could affect your child's behaviour or ability to concentrate at school
- Absence from school or to inform of lateness or an impending appointment

It is very important that we have up to date details for all the contacts linked to your child on the school computer system. **We must be able to contact a responsible adult, named by you at all times.** Contact information is also imperative in the event of a medical emergency – hospital treatment can be withheld until a parent/carer is present.



Communication – Who to Contact

There are a variety of reasons that you may need to contact Stockport School. To ensure that you speak to the most appropriate person, it may be helpful to use the following guidelines:

In most cases when you contact the school, the first point of contact will be with the Main School Office on the main school telephone line: **0161 483 3622**. The Main School Office/Reception provides many services and is usually the hub of the school where your query may be answered during your initial call, or you will be directed to the particular or relevant person/department you need to speak to or advised of further contact details or arrangements.

- If your call relates to a general enquiry or you are unsure who would specifically deal with your query, please call the Main School Office on: **0161 483 3622**
- If your call is for the Headteacher, you will be directed to **Mrs J Richards, the Headteacher's Personal Assistant/Admin Manager**
- If you are ringing to report an absence or explain a late arrival or need to give information to the **Attendance Manager, Mr Clarke please call: 0161 483 3622 extension 250 or 0161 419 2250**
- If your call relates to a particular subject area, a message will be taken and passed to the relevant Director of Study for that subject, or their email address will be offered to you and you can contact them directly.
- If your call relates to a Pastoral issue, you will be directed the relevant Head of Year for the year group concerned
- If your call relates to any Inclusion or SEN related issues, you will be directed to **Ms L Jennings, SENCO** or the SEN Department.
- If you are calling regarding more information about a letter or a message that has been sent home, your query is likely to be answered by the Main School Office
- If you are calling regarding a financial matter or the community use or hire of facilities, you will be directed to **Ms K Oaks, Business Manager** or if you are calling regarding an invoice or bill or having trouble making a payment to the school online using Wisepay, you will be directed to **Mrs N Drogan, Finance Officer** or **Mrs C Hines, Finance Assistant**.
- If your call relates to buildings or maintenance, you will be directed to **Mrs D Broadhurst, the Site Manager**

Emergency Communication

If you need to get a message to your child, for a reason that can't wait until the end of the school day, **please contact the Main School Office on 0161 483 3622** and we will endeavour to get the message to your child. **Please do not** try to contact your child directly by calling or texting them on their mobile phone as this will result in your child's phone being confiscated in accordance with the school rules as **mobile phones should be switched off when they enter the school gates and until leave the school building at the end of the day.**



Communication – Emailing, Messaging and other Information

At Stockport School we send lots of communications via email, keeping you abreast of anything that may be going on, changes to calendar dates or any community information that may be relevant to parents etc. We also have a number of services which use your email address as the username. It is very important therefore that we have up-to-date email addresses for parents/carers as these are such valuable tools for getting information out quickly to yourselves.

One of the services our school uses is the text and email service – ‘School Gateway’. This service means that we can communicate with parents more quickly and cost effectively via email and text and there is also a supporting smartphone app.



All you need are your email address and primary contact mobile telephone number that school holds on record for you. Search for: **Schoolgateway** by ISUZ Limited and **Install**.

Another service that we use is a web based parent portal called Firefly. This is where staff, students and parents go for information about curriculum content, tasks that have been set for homework and other student information on their profile such as:

- Attendance,
- Behaviour,
- Reports,
- Feedback,
- Timetable.



There is also an app for parents to use called ‘Firefly for Parents’ which will allow you to quickly see your child’s homework and timetable and receive messages from staff, as well as access their profile. We will send out more detailed information about accessing the parent portal in the first week your child is at school.

When your child has started at Stockport School (the day after their first full day), if you have a smartphone, both you and the school can save money when you download these apps from your app store (Android and iPhone). By doing this we can send you instant app messages (avoiding the cost of texts) and you can send messages back to us for FREE if they come from the School Gateway.

If you are not sure which information we hold or who is the primary contact for your child or you have any trouble logging in, please email Mr Bowers at j.bowers@stockport.stockport.sch.uk

You can use the School Gateway Messaging Service to send information regarding absences and appointments and any messages or queries that you may have that can be passed along to the relevant person or department.

If you do not have a smartphone, you will still receive text messages and emails from the school in the usual way.



The School Day

- The Stockport School day starts at 8.40am and students are expected to arrive at school at 8.35am, ready and equipped to start their school day. Breakfast is served in the main Dining Room from 8.20am until 8.35am
- Students should use the pedestrian student entrances only, the main reception entrance is only to be used for entering and leaving school at times other than the normal start and finish times
- Students have a 20 minute mid-morning break and a 40 minute lunch break. Food and drinks are served at both of these times in the Dining Room/Pod. Students must remain on-site throughout the whole of the school day, including lunch-times
- The end of the school day is **3.00pm on Monday, Tuesday, Wednesday and Friday**. The end of the school day is **3.50pm on Thursday** to enable 52, 1-hour teaching periods per 2-week cycle
- Students are 'Registered' during each lesson. On Monday, Tuesday, and Wednesday there is a substantial, designated period during the afternoon at the end of the school day for opportunities for Key Stage 3 & 4 Extra-curricular activities and Key Stage 4 Study Support/Intervention

This is the school timetable and shows the layout of the school week on both Red and Blue weeks. The relevance of the 'Red' and 'Blue' is to do with balancing the curriculum subjects over a two-week cycle.

Times	Session	Monday	Tuesday	Wednesday	Thursday	Friday
8.20am – 8.40am	<u>Before School (Students)</u>	Breakfast Club in the Dining Room (8.20am – 8.35am) and Independent Study with Computers in the LRC (8.20am – 8.40am)				
8.40am – 9.00am	<u>AM Reg / Tutor Time</u> (Assembly/SEAL/AR /etc.) (20 Mins)	Registration & (Y7 Assembly)	Registration & (Y8 Assembly)	Registration & (Y9 Assembly)	Registration & (Y10 Assembly)	Registration & (Y11 Assembly)
9.00am – 10.00am	<u>Period 1</u> - (1 Hour)	Period 1	Period 1	Period 1	Period 1	Period 1
10.00am – 1.00am	<u>Period 2</u> - (1 Hour)	Period 2	Period 2	Period 2	Period 2	Period 2
11.00am – 1.20am	<u>Break</u> - (20 Mins)	Break				
11.20am – 2.20pm	<u>Period 3</u> - (1 hour)	Period 3	Period 3	Period 3	Period 3	Period 3
12.20pm – 1.20pm	<u>Period 4</u> - (1 Hour)	Period 4	Period 4	Period 4	Period 4	Period 4
1.20pm – 2.00pm	<u>Lunch & Enrichment</u> (40 Mins)	Lunch Including <u>Enrichment</u> (KS4 Study Support and KS3 & KS4 Extra-Curricular activities)				
2.00pm – 3.00pm	<u>Period 5</u> - (1 Hour)	Period 5	Period 5	Period 5	Period 5	Period 5
3.00pm – 3.50pm	<u>Period 6 & Enrichment</u>	<u>Enrichment</u> including KS4 Study Support and KS3 & KS4 Extra- Curricular Activities	<u>Enrichment</u> including KS4 Study Support and KS3 & KS4 Extra-Curricular Activities	<u>Enrichment</u> including KS4 Study Support and KS3 & KS4 Extra- Curricular Activities	Period 6	Independent Study in the LRC 3.00-4.00pm
3.00pm – 5.00pm*	<u>After School (Students)</u>	Independent Study with Computers in the LRC (3.00pm–4.00pm Mon-Wed / 3.50pm–5.00pm Thurs / 3.00-3.45pm Fri)				



School Uniform Policy

Stockport School has a long tradition and a good reputation. This is mirrored by the smart school uniform which is essential and highly valued at Stockport School. We expect students to wear their uniform correctly, both in and around school and on the way to and from school.

We believe that a uniform helps to make everyone equal.

The Stockport School uniform is listed in detail below:

- Single breasted black blazer with the current school badge on the breast pocket, preferably pre-embroidered (to be worn at all times)
- School crest badge and House badge worn on the left lapel of the school blazer (issued free of charge when they begin at Stockport School - replacements can be purchased from the Finance Office)
- Plain white, traditional shirt or fitted blouse with a collar (not polo type), tucked into waistband of trousers or skirt, top button fastened
- School tie (current) – clip-on, worn correctly outside shirt or blouse with top button fastened
- Black trousers – traditional style (not stretch, jeans, cord, leggings or ski-pants) **or** a pleated black skirt (reasonable length just above the knee, not lycra or straight)
- Flat, all black polishable leather shoes with black soles or all black Nike Air Force 1s (no other colour/no coloured areas or logos) - **No training shoes whatsoever, no canvas or neoprene material shoes, no backless shoes and no boots or shoes above the ankle** (see the school website for an illustration of suitable shoes)
- Black v-neck pullover, with the school crest (optional for cold weather under the blazer) no cardigans or non-school style jumpers
- Plain black or dark grey socks or black/neutral tights. **No leggings**
- Outdoor coats, if worn must be weather-proof in a plain, dark colour.
- School bag (suitable for carrying A4 size paper)

Please ensure that all of your child's school uniform is named or marked to identify that it belongs to them, therefore, if found, it can then be returned to them straight away

Not allowed:

- No trainers or SPORTS BRANDED whatsoever to be worn as school shoes**
- No nose/other piercings. No ear piercings other than one small stud in each ear lobe (no spacer earrings)**
- No jewellery apart from a watch (Smart watches are not allowed)
- No severe or extreme hair styles/colours
- No nail varnish, gel nails, BIAB nails, acrylic nails, false eyelashes or excessive make up
- No denim jackets, hooded tops/sports or tracksuit-top style jackets or non-school style jumpers, as these will be confiscated by staff for a parent/carer or other responsible adult to collect**
- Outdoor coats should NOT be worn inside school buildings and should be removed when entering school
- No coloured/fluffy socks

Please be aware that school uniform is essential and sanctions will be applied if your child comes to school and is not wearing the correct uniform or is wearing it incorrectly

**Art:**

- ✓ Sketch book (available from school)

Drama:

- ✓ Trainers or plimsolls with non-marking soles (must be clean and not used for PE) to be worn in the Dance and Drama studio for Drama/Dance lessons. School shoes cannot be worn although students can choose to go barefoot, although we would advise them to purchase grippy socks (can be bought from our Finance Office).

Physical Education Kit:

- ✓ **All students:** Black polo shirt with school crest
- ✓ **Boys:** Plain black shorts with school crest
- ✓ **Girls:** either plain black shorts with school crest **or** black 'skort' with school crest
- ✓ Black hockey/football socks
- ✓ White socks
- ✓ Trainers
- ✓ Plain black tracksuit top with school crest.
- ✓ **Please note that no other colours or logos are allowed** (this is an optional item)
- ✓ Plain black tracksuit bottoms with school crest.
- ✓ **Please note that no other colours or logos are allowed** (this is an optional item)

Technology:

Two protective aprons are needed:

- ✓ Apron for Food Technology
- ✓ Cotton apron for Resistant Materials

We expect all students to bring the correct basic equipment to school each day in a suitable bag which is capable of holding A4 size paper.

Essentials which will be checked by Tutors and Prefects:

- ✓ Pens (2-3 blue or black)
- ✓ Pencils
- ✓ 15 or 30cm ruler (clear if possible for examinations)
- ✓ Pencil eraser
- ✓ Scientific Calculator – ideally Casio FX85-GT X (which can be purchased from the School Finance Office)

Very useful extras:

- ✓ Coloured pencils and pens
- ✓ English dictionary, French/German/Spanish dictionary
- ✓ Angle measure and Compasses



Attendance Policy

At Stockport School we are committed to promoting the welfare of our students through regular school attendance. We know that every day lost to education can have a serious impact on students' attainments and overall progress in school. The link between good attendance and high levels of achievement is undeniable. Poor attendance and lateness may also be detrimental to the social adjustment and development of students. We are therefore fully committed to promoting school attendance by providing an environment and ethos where all students feel safe and can build positive relationships with their peers. We expect that in return parents/carers ensure that students attend school and are punctual. Underpinning this policy is the belief that promoting good attendance is the responsibility of staff, parents and carers and this must be evident in our interactions with students.

We expect students to attend school every day and arrive on time. Students should be in school at 8.35am, at least 5 minutes before the start of school at 8.40am, is due to begin.

Aims

- To promote good attendance and punctuality
- To deal promptly with the causes of poor attendance and lateness
- To reward good attendance and punctuality
- To involve all staff, students, parents/carers, governors and outside agencies in promoting good attendance
- For the whole school attendance to be consistently above national averages

Students:

- Will arrive in time to be entering their Registration/Tutor Time class room at 8.40 a.m. prompt
- Will be prompt to all lessons throughout the day
- Will attend on all days the school is open unless too unwell/incapacitated to do so

Parents/carers will:

- Provide up to date contact numbers and changes of address
- Notify the school when their child is unable to attend, with a reason, on the first day of the absence with a call to **0161 483 3622 Ext. 250** or by using the StudyBugs app
- Inform the school immediately if your child has a contagious illness or infection.
- Telephone or email the school using the StudyBugs app after the first day of absence to advise the school if the absence is continuing, giving a possible date of return
- Keep the school well informed, in cases of lengthy absence, so that work can be sent home in certain cases and in order for the school to be prepared for the child's return
- Attempt to make routine medical/dental appointments outside of school hours or in the holidays
- Provide a note or message via the StudyBugs app indicating attendance at the dentist, doctor or optician before the arranged appointment unless an emergency situation has arisen
- Provide a note or sign the student planner when the child returns from an absence due to sickness. This should be on the first day of the child's return to school
- Ensure that their child arrives at school on time each day
- Let the school know if their child is going to be late
- Promote the importance of good attendance and punctuality and support school strategies if improvement is needed
- **Not to book any holidays for their child/children on in term time**
- Make a formal request to the Headteacher, stating of the reason for any absence other than sickness. Absences can only be authorised by the school in exceptional circumstances



Expectations of Attendance and Punctuality

If your child is not in school, your child is not learning. We ask all parents to send their child to school every day unless they are genuinely too unwell to be able to learn. We have our own Attendance team who track absences and late marks and students are registered electronically at the start of each lesson. It is a matter of particular concern to school that a significant number of learning days are lost each year by students taking family holidays during term time.

Good attendance and punctuality is important

- If your child is not in school, there must be a good reason for this, e.g. illness and a parent/carer should **telephone the main school office on 0161 483 3622 extension 250 or use the StudyBugs app before 8.30am on the first day of absence and every day that your child is away from school**
- On a school day your child should be at school at the correct time. If they arrive at school after 8.40am without good reason, they will receive a late mark and a detention at lunchtime that day. Should they fail to attend that detention then they will attend an after school detention the same day
- If your child has been absent and you have not contacted the school, **a letter will need to be provided to your child's Form Tutor or the Attendance Manager with the reason for not being at school** or alternatively you can complete an absence slip near the back of their Student Planner or inform school via the StudyBugs app
- If your child has been absent and school has not been contacted by a parent/carer by telephone or letter, **it will be classed as an unauthorised absence/truancy**
- **Family holidays should not be arranged in term time and will not be authorised.**
One week away from school equals 26 missed hours of learning!
- Requests for any term time absence must be made to the Headteacher in writing or via email and should be made well in advance of the date. Please make every effort to make appointments after school or during holidays.
- Attendance and punctuality will be included in your child's School Report and recognised as part of Stockport School's Reward Scheme.
- Poor attendance and punctuality can affect and result in disappointment regarding reward trips and other privileges.

Signing in and out is important

- If your child has an appointment, please provide a letter of explanation or inform school via the StudyBugs app which they can show to their Form Tutor or the Attendance team.
- If your child has an appointment for which they will have to leave school when they are in a lesson, they can show the letter to their teacher and go to the Attendance Office to sign out. They will not be able to leave the school premises without a note or some prior contact from a parent/carer with details of the appointment.
- It is imperative that your child signs out at the Attendance Office near the Main School Reception and remembers to sign back in if they are returning to school after an appointment as the computer system will be updated and this will alleviate any worry or confusion in the case of a fire drill or school emergency.



Attendance – Illnesses Preventing or Affecting Attendance

If your child is ill or unwell during their time at school

- If your child is ill or feels unwell at school, they must tell a teacher or a member of staff and a trained First Aider will see them.
- If your child is too ill to remain at school or if hospital treatment is necessary, a parent/carer will be contacted to make suitable arrangements.
- **Under no circumstances should your child leave school or go home without permission from a member of school staff – please do not advise them to do so.**
- **If your child feels ill or unwell, please do not advise your child to make contact with a parent/carer first.** They will always need to tell a teacher or a member of staff who will refer them to the First Aid Office and parent(s)/carer(s) will be contacted if appropriate.
- Wherever possible, medication should be given at home but if your child needs to take tablets or any other medication at school, they should not carry it around with them. All medication should be handed in to First Aid together with a completed consent form which can be found on our website. If this is the case and it is not paracetamol then the medication must be prescribed with your child's name on it. Consent from parents/carers for periodic NHS health checks in school and also paracetamol administration are sought at induction.

****An exception is made if your child has asthma, diabetes, epilepsy or an allergy that could result in an anaphylactic reaction or other condition requiring regular or emergency medication – It is imperative that the school has the details of your child's condition so the relevant care plan can be put in place and medication stored appropriately if required****

- **Asthmatics** – If your child is an asthmatic and uses an inhaler, please ensure that they bring an inhaler to school, which is to be kept with your child at all times
- **Allergies** – If your child requires an adrenaline injection in the form of an Epi-pen for Anaphylactic Shock Syndrome, please ensure that they carry one on them at all times
- **Diabetics** – If your child is diabetic, please ensure that their Form Tutor, Head of Year and First Aid are aware of the type of diabetes they have and they will discuss their monitoring options to help to keep their insulin levels balanced during their time at school and details of your child's condition will be maintained and a Diabetes Care Plan will be requested from the diabetes team.
- **Epileptics** - If your child is epileptic, please ensure that their Form Tutor, Head of Year and First Aid are aware of the type of epilepsy they have and details of your child's condition will be maintained.

▪ **Infectious Illnesses and Diseases preventing attendance**

The following are infectious diseases and the Headteacher and the school First Aider should be immediately informed if a student contracts ones of these illnesses during term-time. The student must not be allowed to return to school until permission has been given by a doctor.

- Chickenpox • Diphtheria • Dysentary and Food Poisoning (including Salmonella) • Glandular Fever • Jaundice (Infective Hepatitis) • Measles • Meningitis • Mumps • Poliomyelitis • Rubella (German Measles)
- Streptococcal Infection • Tuberculosis • Typhoid or Paratyphoid Fever • Whooping Cough • Head lice • Ring Worm of body or scalp • Scabies • Swine or Avian Flu



Expectations and Pastoral Support

We emphasise positive attitudes and relationships based on mutual respect and our vision for all of our students is for them to leave Stockport School, having learnt skills to take them through life and to take to society, a positive well-rounded individual who understands the importance of learning throughout their life and who is ultimately a more successful, motivated and well-adjusted adult who achieves economic well-being.

The pastoral care and wellbeing of students at Stockport School is a high priority. It aims to provide support, encouragement and information so that all students have many opportunities to achieve their personal best across a wide range of studies and enrichment activities.

The basis of the school's pastoral system is the Associate Deputy Head – Pastoral, Culture & Ethos who is supported by the Head of Year for your child's Year group and their Form Tutor. Your child should use their Form Tutor as the first point of reference if there is a problem or an issue and this will be supported or taken forward by the Head of Year and Associate Deputy Head – Pastoral, Culture & Ethos.

The Headteacher and Senior Deputy Head hold overall responsibility for the co-ordination of pastoral support throughout Stockport School and for the line management of the Associate Deputy Head – Pastoral, Culture & Ethos.

The Pastoral Team aims to work in co-operation with parents and carers to maintain high standards of achievement and effort, and to create a supportive community for all of our students and we do this by:

- Establishing a good order and discipline in classrooms and all other areas of the school
- Developing student self-esteem and self-discipline
- Setting high personal standards and thus promoting amongst students a proper regard for authority
- Establishing positive teacher-student-staff relationships based on mutual respect
- Ensuring equality of opportunity and fairness of treatment for all
- Ensuring that responses to both negative and positive behaviour are consistent across all staff
- Monitoring the impact of special educational needs on behaviour to ensure early intervention
- Providing a safe environment for staff and students, free from disruption, bullying and any form of harassment or aggression
- Building constructive relationships with parents and carers and involving them in implementing our vision for Stockport School and its policies and rules



Anti-Bullying

Bullying is unacceptable and is not tolerated at Stockport School!

We want your child to feel safe and respected whilst they are at school.
It is not fair if anyone tries to take away these rights.

Bullying includes:

- Aggression used to intimidate
- 'Borrowing' money or equipment and not returning it
- Damaging other people's property
- Frightening
- Gang pressure
- Name calling
- Rumour spreading
- Teasing
- Threatening
- Tormenting
- Violence
- 'Winding' people up

We can only deal with bullying if we know about it and we encourage all of our students to tell us of they are being bullied or if they see any bullying taking place.

- ✓ **We can only take action if we know bullying is going on or happening.**
- ✓ **Encourage your child to ask someone if they are unsure about how someone is treating them or if it is right or wrong.**
- ✓ **Encourage your child to report or tell someone if they think they are being bullied or feel uncomfortable.**

Stockport School provides a wide range of opportunities for **ALL** of our students. Students might need additional support at certain times – these needs could be: **learning, behaviour, emotional or others.**

We provide additional support to help your child reach their potential and to feel safe and respected whilst they are at school. Your child's Form Tutor, Head of Year and Associate Deputy Head – Pastoral, Culture and Ethos will help them to get any support they may need. Teachers and support staff will also help.

Examples of Inclusion support are: Breakfast Clubs, Counselling and Mode Therapy Services, Homework Clubs, Pathways, Lunch-time and After School activities, Mentoring Programme, Pastoral Sessions and Programmes & Young Carers Group



The ethos is summarised by five key words that highlight the school's values and core purposes.

Everything we say and do as a school is grounded by the ethos.

The 'Stockport School Way' is all about putting our ethos into action and says to people: "This is how we do things at Stockport School".



Code of Conduct

1. Right Place

We will be at the right classroom, promptly.

2. Right Time

We will be on time for lessons, every lesson.

3. Right Uniform

We will be prepared for lessons by wearing our full uniform smartly.

4. Right Equipment

We will be prepared for lessons by having all the correct equipment.

5. Right Attitude

We will try our best in all our lessons.

We will accept new challenges and rise to them.

We will be kind, tolerant and respectful.

'Students enjoy school and are proud of it. The vast majority behave well around school and in lessons. They get on very well together. Students who are disabled or who have special educational needs are treated with respect and are successfully encouraged to play a full part in school life'

- Ofsted



Stockport School Rules (1)

Appearance and Equipment:

- Regulation uniform and PE kit is compulsory for all Years 7 to 11. See Uniform Policy.
- **No excessive make-up, false eyelashes, nail must be free from polish and any type of false nails/extensions, or extreme hair colours or styles.**
- No nose or other facial piercings (other than ears) permitted. No 'spacer' ear-rings permitted: only one small stud in each ear lobe.
- **No jewellery apart from a watch (Smart watches are not allowed)**
- Outdoor clothing must be removed in the building. Students should not come to school in hooded tops/non-school style jumpers as these are unacceptable uniform items and will be confiscated to be collected by a parent/carer or other responsible adult.
- **Basic equipment including pens, pencils, ruler, eraser, a scientific calculator, compasses and coloured pencils are needed for every lesson and should be brought in a suitable bag capable of carrying A4 size paper.**
- Homework is an essential part of succeeding at Stockport School and should be handed in on time whether it be on paper or electronically.

Disruptive Behaviour and Disrupting the Learning of Others:

- **Disciplinary action will be taken against students who continually disrupt the learning of others.**
- Bullying is not tolerated within Stockport School. Any instances of bullying will be dealt with severely.
- **Disciplinary action will be taken against students who engage in serious verbal abuse of any member of the School community.**
- Disciplinary action will be taken against students who engage in fighting, or other aggressive, threatening, or intimidating behaviour within the School.
- **Disciplinary action will be taken against students who smoke on the School premises, or are found in possession of cigarettes or any illegal substances on the School premises, or who smoke or use any illegal substances in any public place while wearing any item of School uniform. (See drugs alcohol and substance abuse policy)**
- Disciplinary action will be taken against students who bring alcoholic drink into the School, or who consume alcohol while on School premises, or who do so in a public place whilst wearing any item of School uniform. (See drugs alcohol and substance abuse policy)

Personal Property and Property of the School:

- **All personal property and property/furniture of the school should be respected, and damage and graffiti is not acceptable or allowed in any circumstances. Any damage to the Fire Alarms and Fire Safety systems is a criminal offence and will result in police intervention**
- All textbooks, library books, and other Stockport School resources must be returned immediately upon request.
- **All personal property brought into the School (including watches, pens and purses) should be marked with the name of the owner in full.**
- Articles of value, or large sums of money should not be brought into the School. If it is ever necessary to do so, the Form Tutor must be informed, and money must be left with the Finance Office or handed in during PE.



Stockport School Rules (2)

- **Avoid bringing in expensive technology items (e.g. mobile phone, headphones), which are not essential for learning in to School. No personal possessions must be left in classrooms at any time, the School is unable to take responsibility for any personal possessions and belongings.**

School Procedures:

- **Mobile telephones are to be fully switched off and out of sight when students enter through the school gate in the morning, until they leave the school building at the end of the day (including break and lunchtimes). They must not be used for communication of any type or for photography or recording on the school premises including the dining room and school grounds and should not be seen in School.**
- **Any phones in use during the school day will be confiscated and stored in the school safe and a parent or carer will be required to collect it from the main school office. Parents(s)/Carer(s) who need to contact their child urgently are to contact the School Office on 0161 483 3622.**
- **Chewing gum must not be brought into Stockport School, or used in or around the school premises.**
- **Energy/high caffeine drinks are not permitted and must not be brought into school. Once confiscated, they will not be returned.**
- **Aerosols (deodorants/hairspray etc) are not permitted and must not be brought into school. Once confiscated, they will not be returned.**
- **Leave of absence except in illness or emergency: Students may not be absent without permission from the Headteacher. A student who has been absent must bring a note stating the dates and cause of absence. If leave of absence is desired for some special reason, permission must be asked from the Headteacher/Attendance Manager in advance.**
- **Parent(s)/carer(s) should contact the School before 8.30am on the first morning of absence in order to reduce unexplained absence and unnecessary concern. Students must bring a note of explanation to their Form Tutor/Attendance Manager, giving dates and reasons for their period of absence upon the day of their return, written, signed and dated by their parent(s)/carer(s).**
- **No student in Year 7 to Year 11 (with the exception of Year 11 Prefects and House Captains) may leave the premises for any reason during normal School hours without the permission of the Head of Year or Associate Deputy Head - Pastoral, Culture & Ethos or Senior Leadership Team.**
- **Students must sign in with the Attendance Manager on the Main Corridor if they come to school later than the usual start time or are leaving school at any time before the usual leaving time (to attend an appointment etc).**
- **Students are allowed to eat packed lunches/cold food outside when the weather is good enough, but must NEVER, under any circumstances, take out trays, crockery or cutlery. If these items are required for the meal, then it MUST be eaten inside the Dining Room. All rubbish material must be placed in a bin.**
- **Money may not be raised or collected without the permission of the School Business Manager.**
- **Students should use the toilet at break and lunchtime. A teacher will allow a student to go to the toilet during lesson only if there are special circumstances.**
- **Certain subjects e.g. ICT, Technology, Science, Dance, Drama and P.E. have special rules which must be obeyed for the safety of all students.**

The Headteacher may decide to include other reasonable rules which enforce good order within the school learning environment, if applicable.



Behaviour Policy



Stockport School, the staff at Stockport School and the Governing Body seek to create an environment which encourages and reinforces good behaviour. Furthermore, it is acknowledged that society expects good behaviour as an important outcome of the educational process.

We believe that a positive working relationship with parents and carers is fundamental to ensuring the best quality education for your children.

You can see the full version of our Behaviour Policy by visiting our website: [Stockport School](http://www.stockport-school.co.uk)

The School Aims

1. To create an environment, which encourages and reinforces good behaviour
2. To promote self-discipline and positive relationships
3. To ensure that the School's expectations and strategies are widely known and understood
4. To encourage the involvement of both home and School in the implementation of this policy

Setting the context of the Behaviour Policy

Stockport School staff and the Governing Body have an important responsibility to model high standards of behaviour, both in their dealings with the students and with each other as their example has an important influence on students. We believe that as adults we should aim to:

1. Create a positive climate with realistic expectations
2. Emphasise the importance of being valued as an individual within the group
3. Promote through example; honesty, tolerance and courtesy
4. Provide a supportive, inclusive, caring and effective learning environment
5. Encourage relationships based on kindness, respect and understanding of the needs of others
6. Ensure fair treatment for all regardless of age, gender, race, ability and disability
7. Value the rights and property of each individual through the promotion of honesty and respect
8. Reject bullying and dishonesty and encourage the development of co-operation, self-discipline and responsibility
9. Encourage development of self-respect and maturity, enabling growth towards becoming worthy citizens by promoting moral and social values
10. Show appreciation of the efforts and contribution of all

The Curriculum and Learning

Stockport School believes that an appropriately structured curriculum and effective learning contribute to good behaviour. Thorough planning for the needs of individual students, the active involvement of students in their own learning and structured feedback all help to avoid the alienation and disaffection which can lie at the root of poor behaviour.

It follows that lessons should have clear objectives, understood by the students, and differentiated to meet the needs of students of different abilities. Marking and record keeping can be used both as a supportive activity, providing feedback to the students on their progress and achievements, and as a signal that their efforts are valued and that progress matters.

The school's vision: 'Ready to Learn' stems from our belief that success at all levels can only come through team work and partnerships between dedicated staff, disciplined and happy students, supportive parents, and an enthusiastic committed board of governors.

To nurture the ethos of "The Stockport School Way" the school has invested intentionally in personalised learning, the house system and extensive use of student rewards.

Our core PROUD values reinforce our ethos to ensure all students demonstrate these – Positivity, Respect, Opportunity, Unity and Determination.

The vision for students is as follows and is displayed in posters across the school site:

Positivity

Demonstrating a positive attitude to learning and engagement.

Respect

Showing consistent respect towards peers, staff and our local community.

Opportunity

Making the most of all opportunities and supporting others to do so.

Unity

Working and interacting positively with classmates and staff.

Determination

Always determined to achieve your best and overcome challenges by being 'Ready to Learn'.

Corridors and Communal Spaces

Students are expected to follow the Corridor Code in order to ensure calm and safe movement around the buildings. Staff are required to enforce the Corridor Code and sanction students who do not comply. The same principles of safe and thoughtful behaviour apply to outdoor spaces such as playgrounds.

Corridor Code

1. We will walk quickly, calmly and quietly using the one-way system
2. We will keep hands, feet and objects to ourselves
3. We will take care on staircases and by entrances and exits



Behaviour Policy

Rewards & Recognition

To elaborate further about our Rewards and Recognition, we acknowledge the importance of praise and reward and seek to promote and reinforce our expectations of students at any given and relevant opportunity.

We recognise that students thrive on praise, the thrill of success and the glow of recognition. Praise rewards the deserving, can inspire those who may be struggling and can inspire and motivate those who may be disenchanted.

Stockport School aims to encourage and celebrate the success of all students in all areas of school life. We want to ensure that personal commitment and achievement is acknowledged, rewarded and recorded too.

Our reward system is focused around Achievement Points which convert to House Points. Your child's form name (named after famous artists) will determine which House he/she belongs to:

RED House	=	Klee and Van Gogh
BLUE House	=	Escher and Picasso
GREEN House	=	Da Vinci and Riley
YELLOW House	=	Goldsworthy and Lowry
ORANGE House	=	Monet and Turner



As well as all the things that make good learners and good Stockport School students, your child will be able to earn House Points for all kinds of things:

- **Effort / Trying hard**
- **Attainment**
- **Progress**
- **Attendance and Punctuality**
- **Uniform compliance**
- **Caring for / Helping others**
- **Participation in school and out of school activities**
- **Positive attitude / Enthusiasm**
- **Personal and Team Commitment**
- **Charity work or donations**

The achievement points awarded for these positive behaviours will add 1, 2 or 3 House Points to their personal total which will then be added together to contribute to their 'House' running total – which will be calculated each half-term.



The Stockport School Way

REWARDS & ACHIEVEMENTS

1500
HOUSE POINTS

Governor's Award

£10 Amazon Voucher
Personal Letter from Chair of Governors
GOVERNOR'S AWARD BADGE and CERTIFICATE

1250
HOUSE POINTS

Headteacher's Award

£5 Love2Shop Voucher
Personal Letter from The Headteacher
HEADTEACHER'S AWARD BADGE and CERTIFICATE

1000
HOUSE POINTS

Positive Message Home
HOUSE COLOURS BADGE
Entry Into House Cup Assembly Draw
£1 Canteen Credit

750
HOUSE POINTS

Positive Message Home
PLATINUM BADGE
Entry Into Rewards Assembly Draw
Own clothes day on the final day of term

500
HOUSE POINTS

Positive Message Home
GOLD BADGE
Entry Into Rewards Assembly Draw

200
HOUSE POINTS

Positive Message Home
SILVER BADGE

100
HOUSE POINTS

Positive Message Home
BRONZE BADGE



Behaviour Policy

Uniform and Equipment

- Please ensure your child has all the required uniform and equipment for each day.
- Please ensure bags are packed the evening before school with everything your child needs for the following day.
- Please let us know in advance of any issues with equipment or uniform so we can help.

Attendance

- Please ensure your child maintains a good attendance record.
- Please ensure your child arrives to school on time each day.
- Please contact the school to inform us of any absences.

Behaviour standards

- Please discuss your child's behaviour and support the school from home.
- Parents are reminded that the school is responsible for setting sanctions and deciding on outcomes of any incidents. Parents are expected to fully support any decision made by the school.
- Remind your child that they are the school's responsibility during the school day. This includes travelling to and from school.

Lessons & Learning

- Please take an active interest in the different subjects that your child is studying.
- Please give your child an opportunity to talk through their learning at home; this is an excellent way to consolidate what they are doing in school.
- Please attend all Parents' Consultation Evenings and other relevant school information events.

Home Learning

- Home Learning is crucial in supporting and extending your child's learning.
- Please use FireFly, our home learning platform, to keep track of all work set.
- Please help your child keep to deadlines and complete home learning to the best of their ability.

School Community

- Please encourage your child to participate in the school's extracurricular programme.



Sanctions

Although rewards are central to the encouragement of good behaviour, realistically there is a strong need for sanctions to register the disapproval of unacceptable behaviour and to protect the security and stability of the School community.

The school has high expectations of students regarding behaviour and in the vast majority of cases our students follow the Code of Conduct. If students contravene this Code of Conduct in a lesson, they will be warned. If the poor behaviour continues after this warning they will receive a behaviour point, and you will receive an email about this. If the poor behaviour continues after this, the student will be removed from their lesson. Behaviour points can also be issued for poor behaviour in a corridor or during social time, or for failure to wear the uniform correctly in lessons or around the school.

Students will be issued with a next-day level 1 detention (30 minutes) for receiving five or more behaviour points in one day, for being late to a lesson, for being late to school, or for being removed from a lesson. Failure to attend this detention will result in a longer level 2 detention (40 minutes), a level 3 detention (1 hour), and ultimately a period of internal exclusion.

More serious sanctions are applied when students persist in low level disruption or commit an act that is considered to be more serious, such as arguing with a member of staff, defiance, refusing to follow instructions or being violent or aggressive. Such behaviour endangers the education of others or poses health and safety risk and can lead to internal exclusion, fixed term exclusions and permanent exclusion. Although by law the school does not require parental permission to apply sanctions, including after school detentions, we do appreciate the support we get from home when sanctions are imposed.

Where antisocial, disruptive or aggressive behaviour is frequent and recurs and these sanctions have not brought about any improvement, it may be necessary to refer students to other agencies to receive specialist help. All staff follow the formal Behaviour Management procedure when dealing with misbehaviour around the School and in lessons

Monitoring Reports

Students may be placed on report to monitor their progress or behaviour and help them to improve this. Students may be asked to report to their form tutor, their Head of Year or a senior member of staff. If your son / daughter is placed on report, please check and sign this each day.

LEVEL 1: Form Tutor Report (Green)

LEVEL 2: Head of Year Report (Yellow)

LEVEL 3: Senior Leader Report (Orange)

LEVEL 4: Headteacher/Deputy Headteacher Report (Red)

Positive Report: Form Tutor/Head of Year/Senior Leader (Blue)

Positive Report cards are not a sanction and are issued at the discretion of the Head of Year to encourage students and recognise their positive attributes.

Achievement Report: Form Tutor/Head of Year/Senior Leader (Beige)

Achievement Report cards are not a sanction and are issued at the discretion of the Form Tutor/Head of Year/Senior Leader to encourage and support students to achieve more.

Attendance/Punctuality Report: Attendance Manager/Head of Year/Senior Leader (White)

Attendance/Punctuality Report cards are to monitor where truancy or lateness is an issue.

Where there is further concern about behaviour and a child has accumulated numbers of behaviour referrals, further action needs to be put in place to ensure that their behaviour is being monitored and that it does not become worse and will hopefully improve.

Poor behaviour will result in sanctions and Stockport School operate a comprehensive detention system.

Lunchtime and after school detentions can be issued as and when appropriate and may be department-based, pastoral-based, whole school or specific C3 behaviour detentions.

Lunchtime Detentions will be issued automatically for:

Punctuality

As with attendance, it is a legal duty of parents to ensure correct punctuality. Students are expected to arrive at school before 8.35am and be lining up outside their tutor room by 8.40am. A bell goes at 8.35am to give them a five-minute warning. The bell will sound at 8.40am to mark the start of registration by which time all students should be in tutor room.

If your child is to be late for school, please do your best to inform the school in advance and provide a note. Gates are locked at 8.40am and students arriving after this time must sign in at the main reception and will be recorded as late. A senior member of staff will greet them and take appropriate action. Those arriving after 8.40am will receive a detention the same day. Persistent lateness will trigger more serious sanctions.

Sanctions

The school has high expectations of students regarding behaviour and in the vast majority of cases our students follow the Code of Conduct. If students contravene this Code of Conduct in a lesson, they will be warned. If the poor behaviour continues after this warning they will receive a consequence point. If the poor behaviour continues after this, the student will be removed from their lesson and issued with a 30-minute detention the same day. Behaviour points can also be issued for poor behaviour in a corridor or during social time, or for failure to wear the uniform correctly in lessons or around the school.

Students will be issued with a next-day level 1 detention (30 minutes) for receiving four or more consequence points in one day, for being late to a lesson, for being late to school, or for being removed from a lesson. Failure to attend this detention will result in a longer level 2 detention (40 minutes), then a level 3 detention (1 hour), and ultimately a period of internal exclusion.

More serious sanctions are applied when students persist in low level disruption or commit an act that is considered to be more serious, such as arguing with a member of staff, defiance, refusing to follow instructions or being violent or aggressive. Such behaviour endangers the education of others or poses health and safety risk and can lead to internal exclusion, fixed term exclusions and permanent exclusion. Although by law the school does not require parental permission to apply sanctions, including after school detentions, we do appreciate the support we get from home when sanctions are imposed.

C3 Behaviour Detentions – every day after school

As detailed previously, C3 behaviours are serious incidents and we feel that if a student displays or is involved in an incident at the level of a C3, it warrants a swift and immediate sanction.

C3 Behaviours (4 behaviour points – minimum)
C3 Assault on another student
C3 Being removed from a lesson and taken to work elsewhere (on-call) because the disruption being caused (by the student) is to such a degree that it is preventing the rest of the class from learning
C3 Bullying
C3 Dangerous behaviour
C3 Fighting
C3 Racism
C3 Significant damage to property
C3 Smoking
C3 Theft
C3 Truancy
C3 Verbal abuse to a student or member of staff

These detentions are issued automatically for the same day for any student that has been issued with a C3 behaviour referral to include being removed from a lesson by the on-call system due to serious disruption of the class and learning of others. Students will be met there by their teacher to discuss the incident and carry out some reflective work.





NB: The reflective work with the teacher or staff member involved or witness to the incident is also a very important part of the process. Restorative action is an approach to resolving conflict which is needs-based and focused on meaningful/positive outcomes going forward.

Intex (Internal Exclusion):

This is a facility introduced to minimise exclusions where students will work in isolation for the period determined. Students will complete work set during the course of the day – 8.40am start and 1.10pm finish.

Parent/Carer involvement and engagement is crucial in creating a positive partnership to promote and maintain high standards of behaviour.

Sanctions Flowchart

Detention	Time	Venue	Reasons
Level 1 	Break/Lunch 3.00 – 3.30 3.50 – 4.20 (30 mins)	Dining Hall	4 behaviour points Late to lesson On-Call
Level 2 	3.00 – 3.40 3.50 – 4.30 (40 mins)	Dining Hall	Failure to attend Level 1
Level 3 	3.00 – 4.00 3.50 – 4.50 (1 hour)	SLT Dining Hall	Failure to attend Level 2 Serious Incident
Intex 	Allocated period 8:40 – 1:10	Intex Room	Failure to attend Level 3 Serious Incident
Suspension	All day	Home	Serious Incident

Confiscation

The school has the right to confiscate, retain or dispose of a student's property as long as it is reasonable in the circumstances. In some cases, we are obliged to involve the police such as when weapons are involved. Other items that will be confiscated include: high sugar or caffeine content drinks, inappropriate clothing such as hooded tops, denim jackets and baseball caps; inappropriate jewellery; hair accessories; electronic equipment; headphones; mobile phones and chargers (but see below); any item brought into school with the purpose of selling such as food and drink; vapes, cigarettes, cigarette papers, lighters, matches; controlled drugs and other substances such as 'legal highs', alcohol and fireworks. To avoid conflict, parents are asked to ensure that their children do not bring to school items that are banned.

Mobile Telephones and Headphones

Mobile devices and headphones are banned items and should not be seen or heard in school. All students have been told that banned items will be confiscated on first sight if they are seen or heard in lessons or around the school and will be available for collection from the school office at the end of the day after a Level 1 detention. If your son or daughter brings a phone or headphones to school because they wish to use them on the way to or from school, then they must ensure they are out of sight before they arrive. Our full Mobile Phone policy is set out on our website.



Key Areas

Stockport School is aware that there are several key areas that must underpin the School Behaviour Management Policy and will always seek to create an environment which encourages and reinforces good behaviour both during and as an outcome of the educational process.

1) A Whole School Policy on Anti-Bullying

Stockport School has an Anti-bullying Policy, which is regularly reviewed. This provides guidance and advice for students, parent(s)/carer(s), staff and governors. The strategies adopted attempt to create an ethos in the School, which does not tolerate the oppression of one person by another, in other words bullying. The review process centres around the views and opinions of the student body.

2) The Pastoral System of Heads of Year and Form Tutors

This plays an extremely important role in dealing with issues such as bullying, liaising with subject departments when students face behavioural problems, which effect work and motivation. Especially important however, are the positive links made with parent(s)/carer(s) who are contacted and consulted as soon as possible.

3) Support Staff

Admin Staff, Learning Support Assistants, Inclusion and Intervention Officers, Technicians, Kitchen Staff and Site Staff all regularly meet students and need to deal with a wide variety of student behaviour. It is vital that all adults working in Stockport School support each other and share the same values about student behaviour. Liaison and consultation between teaching and support staff can only help create an orderly, supportive atmosphere for all students.

4) Social Inclusion

Social Inclusion, the primary aim of which is to support students whose circumstances make them vulnerable to underachievement. Monitoring of identifiable groups of students who may need extra support in terms of behaviour and achievement is also important in avoiding disaffection, low motivation and the poor behaviour that may result. Stockport School has a number of strategies and projects in place to support such students.

5) Special Educational Needs

The SENCO (Special Educational Needs Co-ordinator) and her team play a pivotal role in co-ordinating and targeting support for students whose learning needs if left unmet could lead to frustration, embarrassment and poor behaviour. Stockport School values the SENCO's advice and guidance available to all teaching colleagues so that the curriculum is accessible to every student. The co-ordinators of Special Educational Needs and the Pastoral Team liaise on a regular basis. (Please see the School's Inclusion/SEN policy for full details).

6) Primary Liaison

The successful transfer of students from primary to secondary education provides Year 7 students with a secure and rewarding start at Stockport School.

The Director of Transition and Community Engagement and the Year 7 Head of Year share overall responsibility for managing effective transition processes within the School. All staffing areas of the School however, take part in the extensive induction programme available to our new students (the current Year 6) and their parent(s)/carer(s) each year.



7) Equal Opportunities

Effective policy in this area has a significant impact on behaviour and attitudes within the School. Poor behaviour can result from a sense of real or perceived injustice. (See the equality and diversity policy for full details).

8) Other Aspects of School Organisation Influencing Behaviour

- Effective Duty Teams.
- Availability of Senior and Middle Management during the School day.
- School Council forms an essential forum for student opinions on how the School can be improved.
- Provision at break and lunchtimes for bad weather.
- The promotion and development of extra-curricular and extensive enrichment activities.

9) The School's Relationship with External Agencies

It is our School policy to foster, maintain and improve links with external support agencies. The School's linked Educational Welfare Officer liaises with the Heads of Year, Attendance Manager and the SLT on a regular basis, dealing with home problems, many of which can lead to truancy or prolonged absence.

The other external support agencies such as Social Services, School Psychological Service, the Behaviour Support Service, Signpost for Stockport Young Carers and the Primary Trust Nurse meet with the Pastoral staff on a regular basis to discuss deep-seated or more serious problems, which affect individual students. The increasing use of Pastoral Support Plans and Intervention Plans for children with behavioural difficulties means that external agencies are often involved in the setting up and monitoring of such plans. Looked after Children within the School have regular Statutory Social Services Reviews, which involve the Pastoral staff with responsibility for Looked After Children. In addition to these meetings, these external support services are called in at short notice by the Heads of Year, SENCO and SLT as and when serious problems arise.

The Community Police Officer and Primary Trust Nurse visit the School regularly and help to deliver part of the PSHCE curriculum. The School also works closely with the Youth Service and the Stockport Careers Partnership (Services for Young People) in order to motivate and focus students. The School is also working hard to develop and maintain stronger links with local community organisations, which aim to support students who find secondary education difficult.



Attitude to Learning

“Pupils’ behaviour in class and around the school is exemplary. In lessons, they work extremely well with one another. They strive to do their best and listen intently to the teacher... They are enthusiastic... Inspectors did not witness any disruption to learning.”

“Pupils appreciate teachers’ knowledge, skills and passion for their subject. Teachers have high expectations of every pupil... Pupils rise to these high expectations and make considerable progress from their different starting points.”

Ofsted 2018

We encourage students to take an active role in setting targets and monitoring progress. We also ensure that you receive frequent information about your child’s progress. We will report on your child’s Attitude to Learning at key times during the year. They will be reported on your child’s grade card.

These are the AtL descriptors and an explanation of each:

O = Outstanding:

Your attitude to learning is outstanding

This means that you are a highly motivated, organised and reflective learner who takes full responsibility for achieving your potential. Your behaviour is exemplary.

G = Good:

Your attitude to learning is good

This means that you are hard-working and always try to produce work to the best of your ability. You show initiative and respond positively to advice. You behave well and are respectful of others.

R = Requires Improvement:

Your attitude to learning requires improvement

This means that you may sometimes try hard but your effort is not consistent. Your attitude, organisation and/or behaviour may be affecting your learning and preventing you from reaching your full potential.

I = Inadequate:

Your attitude to learning is not acceptable

This means that you are rarely motivated to learn in lessons and your work is not of an acceptable standard. Your negative attitude and/or behaviour are affecting your own learning and possibly that of others.

You would expect your child to be scoring a ‘O’ and ‘G’ in every subject if they are working well in their lessons.



Assessment and Reporting

Assessment and Reporting at Stockport School

Assessment is at the heart of learning at Stockport School. Good assessment in school is critical and at our school it is based on two simple principles: it lets your child understand how they are progressing and informs them how they can improve.

We pride ourselves that our assessment and reporting is personalised for your child and is a shared dialogue between teachers, children and parents/carers

At Stockport School there is a healthy mix of formative and summative assessments that allows us to build an accurate picture of how your child is performing.

- Formative assessment is the use of day-to-day assessments which our teachers use to continually explore your child's understanding of their subject and how to best develop that understanding. We work hard to communicate with your child, the challenges they face and what they need to do to make progress so they engage fully with their own learning. These assessments help your child to recognise their next steps in learning and how to take them.
- Summative assessments are the more formal reviews of your child's progress. We use these assessments for purposes such as providing information to parents and measuring performance in exams. You will receive three 'grade cards' throughout the academic year. Each grade card shares the current grade that your child is working at in each subject, their attitude to learning in class, and their attitude to homework.

All children are unique. We pride ourselves on setting personalised targets for individuals and tailor these targets for each subject. From starting secondary school in Year 7, each student will have a personalised progress path through school, taking into account prior attainment from Key Stage 2 and baseline testing in individual subjects. Class teachers have played a crucial role in developing our assessment and tracking system so it is tailored for your child's needs. Your child's targets are certainly aspirational: **we want the very best for all students in our school.**

Our reporting systems are as follows:

Years 10 and 11 – The vast majority of subjects will be reported under the 9-1 grade system (9 being highest). Students sit terminal exams when they reach the end of Year 11. A grade 5 and above is required for a 'good pass'.

Grades will be reported on the grade card as follows:

- Year 10 grades will be reported as your child's current 'working at' grades;
- Year 11 grades will be reported as 'predicted grades' – our professional judgement of the grade your child is most likely to achieve at the end of the course.

Years 7 to 9 – Teachers of each subject will report your child's current 'working at' grade using the 9-1 grade criteria and an end of year target grade. This target is based on your child's prior attainment at Key Stage 2 and adjusted with teachers' professional judgement. We aim to foster a growth mindset where our students are aware of the progress they are making and steps they should take to improve. This allows all students regardless of ability to make outstanding progress.



A Reminder of the Stockport School Facebook and/ or all Social Media – Student Agreement

It is imperative that our students at Stockport School agree and adhere to the implemented rules in regard to Social Media sites and platforms and accept the terms of use.

Please remind your child(ren) of the rules in place which they have signed and agreed, prior to becoming a student at Stockport School:

- ✓ I will support the school approach to online safety and not deliberately upload or send any text, images, video or sounds that could upset or offend any member of the school community or bring the school into disrepute
- ✓ I will not post anything on Social Media e.g. Facebook, Snapchat, Twitter, Instagram etc. regarding staff and students relating to incidents in school
- ✓ I will ensure my settings are set to 'Private'
- ✓ I will be careful who I make friends with
- ✓ I will ensure that I do not contact or follow members of staff
- ✓ I will ensure I report any inappropriate comments relating to our students or staff
- ✓ I am aware that if I post inappropriate material on Social Media:-
 - A parent or carer will be informed
 - This may result in a sanction or fixed term exclusion from school
 - The police may be informed
 - It may be reported to the Social Media provider
 - An apology may be required



Homework Expectations and Support

Homework is a key part of what leads to academic success.

At Stockport School the average difference for students with an 'Outstanding' homework record compared to those with an 'Inadequate' homework record is over 3 full GCSE grades per subject.

Homework at Stockport School is broken down into two key areas:

- a) Compulsory homework – Compulsory Homework is to be completed by all students. It can be a range of activities, but is considered to be the essential practice, revision or pre-study of essential knowledge and skills for students to make good progress with their learning in each subject.
- b) Extra Credit – Extra Credit is additional independent learning opportunities for students to further develop their learning.

Every piece of Compulsory Homework and Extra Credit will be set as a task on Firefly.

Every piece of homework will receive either Proud or Consequence Points for each piece of compulsory homework and extra credit. Over time, Proud or Consequence points will build up to provide further rewards, such as emails expressing our pride in students' efforts, or sanctions, such as homework detentions.

The full homework policy can be viewed at: <https://stockportschool.net/school-information/policies/>

1. Compulsory Homework Timetable

To support students and parents/carers, they will be provided with a Compulsory Homework timetable to help students plan their homework and revision routines.

We give students a week to complete each compulsory Homework task. This allows students to plan their homework time around their extra-curricular activities and family time.

Please support your child in establishing their homework routines. We strongly encourage students to start their homework as soon as it is set, so that they have sufficient time to seek support from their teacher if they require it. Please also encourage them to push themselves beyond completing only the Compulsory Homework and to engage with the Extra Credit work.

We offer many opportunities to do homework in school during lunch and after school at the LRC. Many subject departments also offer after school support with Compulsory Homework. They can be found on our Enrichment programme that you can access at <https://stockportschool.net/enrichment-page/>.

Thank you for all your support with homework and encouraging our students to be proud of their homework effort and achievements.



Homework Expectations and Support (cont)



Firefly is the school computer dashboard and students are able to log in and use it to access their homework, see what has been set, who/which subject it has been set by and when/how it needs to be submitted. Firefly is available and accessible at all times and is fully functional on all smart phone and tablet devices as well as PCs and laptops. Students who do not have access to any of these devices at home can use the school's resources in the LRC at break and lunch-times and at Study Space after school.

Our Firefly VLE (Virtual Learning Environment) has a section specifically for parents. Parents/Carers will receive their own login and be able to view their child's profile, attendance, late records, positive and negative behaviour points and homework too.

To access your child's information, please go to www.stockportschool.net and click on the Firefly link in the top right hand corner. Then click on the 'Logging in for the first time?' link at the bottom. If you then enter the email address that the school has for you, you will be able to set a password and access all of your child's up-to-date information, including details of all homework set.



ICT – The Student Responsible Use Agreement

In order for your child to have use of the ICT facilities at Stockport School, they will sign an agreement to incorporate the following rules which apply to all I.C.T. equipment and software in the school and any connections made via the internet or email in or outside the school:

- I will only use ICT systems in school, including the internet, email, digital video, mobile technologies, etc for school purposes
- I will not download or install software on school ICT equipment without permission
- I will only log on to the school network/learning platform and other ICT services with my own user name and password
- I will follow the school's ICT security system and not reveal my passwords to anyone
- I will only use my school email address when using school devices
- I will make sure that all ICT communications with students, teachers or others is responsible and sensible. I will never post aggressive or offensive material on the system or the web at any time
- I will respect the privacy and ownership of others' work on-line at all times
- I will not deliberately browse, download, upload or forward material that could be considered offensive or illegal. If I accidentally come across any such material I will report it immediately to my teacher
- I will not attempt to bypass the internet filtering system
- I will ensure that my online activity, both in school and outside school, will not cause my school, the staff, students or others distress or bring the school into disrepute

Failure to comply with the code or unacceptable behavior will result in sanctions, following the school's behaviour policy, which may include a ban from using the network and the withdrawal of the facilities.

Facebook and/ or all Social Media Agreement

In addition to the Responsible Use Agreement for school ICT and equipment, your child was/will be, asked to read, agree and adhere to the implemented Stockport School rules in regard to Facebook and/or all Social Media Policy.

It is important that this document is read and understood by the student and you as a parent/carer.



ICT – Remote Access to the Network

How to: Remote Access to the Network from Home

Your child can access the school network from home, this includes the Microsoft Office suite of programs, Adobe CS6, and full access to their N Drive. It is useful for you to have these instructions in case your child doesn't remember them. These instructions are for the use of your child and will work with their logon details for their school work help on the school's computer server.

We recommend using Internet Explorer when possible (Chrome, Firefox, Safari, Opera, Edge etc will provide reduced functionality and therefore not recommended or supported)

How To – Steps

1. Go to <https://remote.stockport.stockport.sch.uk/RDWeb>
2. In the box titled Email: type your school email address: ***username*@stockport.stockport.sch.uk**
3. In the box titled password, type: **your school network password**
4. You will then see a screen with a set of icons. Use a SINGLE click to open the application



5. If you open any program you can use it exactly as you would in school. When you open it from home you will see a connection sequence, a window will Pop-up stating that a website is trying to run a RemoteApp program, click Connect
 - a. If you click on N Drive you can browse, open and save documents from the network in school
 - b. If you open an Office program you can work on a document and use Save As to save it to your N drive in school
 - c. If you open 'Student Remote Desktop', you will see a complete desktop running on the school network, this is just like using a PC inside school and you will have access to most of the programs you do in the classroom
 - d. When you have finished, you must log off in the usual way

The ICT Responsible User Agreement is still in place even when your child accesses the school network from home – they must always use the network responsibly and follow all the rules as set out in the agreement they have signed and agreed to uphold



Cashless Catering and the Biometric Recognition and Online Payment System

At Stockport School we operate a cashless catering and online payments system.

What this will mean for you as a parent and for your child is:

- No cash payments are taken at the tills in the dining room
- Payments for trips, revision guides & music lessons can be made online
- Dinner money can be loaded onto your child's catering account online
- Your child will not necessarily need to carry cash to school
- You can control how much your child is able to spend in the dining room
- You are able to see reports advising what your child has bought from the dining room
- Those students who are in receipt of free school meals will not be identifiable to others – no stigma of being on free meals

We hope this will encourage students to eat healthy balanced meals from the selections available from the dining room and reduce the amount of fast food and sweets consumed either on the way to school or during lunch breaks. Evidence suggests that students who consume such items before school do not have the healthiest start to the day and this can impact upon their learning. I am sure as a parent you will join us in encouraging this.

In order to facilitate this within the dining room we use a biometric recognition system. What this means is that your child will not pay cash at the till, instead they will place their thumb into the recognition reader at the till or use their pin code and their account will be charged for the items they have purchased. You will be able to upload credit onto their account from home via the online payments system. Alternatively there is a cash loader machine available in school, where your child will be able to load cash onto their account before accessing the dining room. However we would strongly encourage all parents to use the online payment system to not only reduce waiting time at the cash loader machine, but also to discourage the carrying of cash both within and to and from school.

Those students in receipt of free school meals will have their accounts automatically uploaded with the daily credit. However, should they wish to purchase additional items (e.g. snacks at break time) they should use the cashless system in the same way as everyone else.

Please be assured that the school have ensured that we use a reputable company which provides a cashless solution to schools nationally and in other local schools and that we will follow the regulations.

A consent form needs to be completed for all students in all cases in respect of the Biometric Recognition System – this should already have been completed prior to your child starting at Stockport School to ensure that they have the relevant permission to be set up to access the cashless catering system and obtain lunch/snacks on their first day at Stockport School and going forward. If a form has not been completed, one can be obtained from the Main School Office.

If you would like to set a daily spend limit (optional) please indicate this on the form or by contacting the School Business Manager, Ms Oaks at k.oaks@stockport.stockport.sch.uk


Additionally you are able to pay for trips, music lessons and revision guides using our online payments system (Wisepay). Access to Wisepay online payment system will require us to issue you with a username and password; this will be issued at Induction Evening (or via post shortly after for those who were unable to attend) along with an instruction sheet.



Cashless Catering and the Biometric Recognition and Online Payment System

To make any of the listed payments via Wisepay, when you have received your username and password, visit the Stockport School website homepage: www.stockportschool.net

Go to the Parents Section and choose Wisepay/Live Register option upon which you will see the Wisepay payment icon:

 Click on the link and you be taken to the login page. You will be able to top-up your child's catering allowance and to make payments for school trips, music lessons, tickets to shows or purchase items such as revision guides or school supplies from the shop. Guides on how to use Wisepay are available in the parents' section on the school website.

Wisepay is now available to download as an app. Instructions and guidance are available on the school website.

As an alternative to making payments online for your child's catering allowance, they can bring cash in to school to load into the cash-loader machine which is located outside the dining room – however, as mentioned earlier, we would strongly encourage all parents/carers to use the online payment system to not only reduce waiting time at the cash loader machine, but also to discourage the carrying of cash both within and to and from school (as school cannot be held responsible for any lost money/valuables).



Stockport School Food and Catering Provision

At Stockport School we have been running the catering service ourselves for over 8 years, meaning we have greater control over the menu offer in our dining room as well as the pricing structure.

We are fully compliant under the school food plan, moving within the changing environment to stay on top of new food legislation and standards. We hold a level 5 rating certificate in Food Hygiene.

Our catering team pride themselves in making healthy food with fresh produce and we see our customers as individuals, always catering for dietary needs. We want our customers to be happy and comfortable in their environment and enjoy our food.

We have compiled an allergen file and can tell you exactly what allergen is in which dish. If your child has an allergy, food intolerance or specific dietary need; we can work with you and your child to make a list of the foods that they can eat and enjoy, taking out the worry of them eating things that they shouldn't or can't. We also provide a wide range of halal products.

We have a fantastic catering team, always here to help!

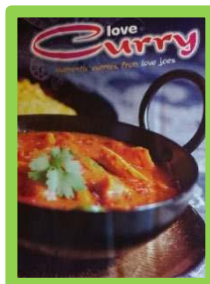


Cashless Catering and the Biometric Recognition and Online Payment System

Stockport School Food and Catering Provision (cont)

Our menu, which is served over a three-week rolling period is varied, healthy, well presented and delicious - according to recent staff and student reviews!

Menus and prices of the snacks, sandwiches and meals available are available to view on our website.





Free School Meals Entitlement

We are aware from our records that a number of parents who may be eligible to claim Free School Meals for their children, do not currently submit a claim to the Local Authority.

You may not realise that part of the school's funding is based on the number of pupils who are in receipt of the Free School Meals entitlement. **We receive additional funding, via a Pupil Premium, for each student who has made a successful application for Free School Meals.**

We appreciate that some parents/carers do not claim Free School Meals as they feel that they can cope without the benefit. However, I would encourage you to claim your entitlement if you are eligible. **If entitled, your child will receive the equivalent of £2.50 daily to spend on food available from our Dining Room during term time** and as we use a cashless catering system (more information is available within this booklet), **those students who are in receipt of Free School Meals will not be identifiable to others.**

Currently we have around 26% of our families who claim Free School Meals. Feedback from students and staff confirms that our meals are of high quality, prepared daily on the premises and meet all government nutritional guidelines.

You can get Free School Meals if you are responsible for a child (for example, you receive Child Benefit for them) who is still at school – for as long as you receive any of the benefits listed below:

- Income Support
- Income-related ESA (Employment and Support Allowance)
- Income-based Job Seekers Allowance
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)
- Support under Part VI of the Immigration and Asylum Act 1999
- The 'Guarantee' element of State Pension Credit
- Child Tax Credit, provided there is no entitlement to Working Tax Credit and the household income does not exceed £16,190
- Working Tax Credit run-on paid for 4 weeks after you stop qualifying for Working Tax Credit

I would urge you, therefore, to make a claim and use your entitlement.

How to apply: Please go to the Stockport Council website: www.stockport.gov.uk and complete the online application form. Alternatively you can call 0161 217 6014 for more information on how to claim.

Should you require any further information or help, please contact Mrs Wordsworth, Student Records Manager via the main School Office on 0161 483 3622 or via email: s.wordsworth@stockport.stockport.sch.uk.



Extra-Curricular and Enrichment Activities

Extra-curricular and enrichment activities are a real strength at Stockport School. We offer a widespread programme of activities available to all students from all Year groups with a wide number of our staff dedicating their own time to the organisation and running of these groups and clubs.

Enrichment and extra-curricular activities at Stockport School take many forms and are included within the structure of the school day as well as before school, after school and during lunchtimes. Within the curriculum timetable there is enrichment during the afternoon Tutor Time at the end of the day, sports; both practice and fixtures throughout the year and a host of other calendared events and opportunities to participate in and become involved with.

We encourage all of our students to become involved in a variety of activities during lunchtimes and at the end of our school day too. We believe that by encouraging students to participate in extra activities, it can add greater value to their school experience and help them to develop essential skills for life; trying new experiences, gaining new skills, building friendships, confidence and resilience and having fun too.

Extra-curricular and enrichment activities are advertised termly in the Enrichment Programme booklet, on school notice boards, during Form Times, on the school website and are also publicised by the staff who are involved.

Some examples of these activities, clubs and groups are:

- * Art Club * * Cheer-leading * Creative Writing Club * Chess Club
- Drama Performances and Productions * Drama Technicians' Club
- * Duke of Edinburgh Training Award Programme * Graphics Club
- * Homework Club (in the LRC for students to work in a quiet conducive atmosphere with computer access)
- * Languages Club * Masterchef Classes/Cook Club * Music Practice/Rehearsal
- * School Choir * School Band * Science Club * Signpost for Young Carers
- * Subject Revision Sessions and Additional Study Sessions at exam time

We also have an excellent PE department who provide lots of different sporting activities which take place during school time, lunchtimes and after the end of the school day as well as all of our school teams who participate (with many victorious results) against other schools in the borough.

Some examples of activities taking place within the PE department are:

- Athletics
- Badminton
- Basketball
- Cricket
- Cross Country
- Dance/Dance Leadership
- Dodgeball
- Fitness and Strength
- Football



- Handball
- Hockey
- Leadership Days/Infant school festivals
- Netball
- Rounders
- Rugby
- Softball
- Table-tennis
- Tennis



You can follow our PE department on Twitter:

https://twitter.com/Stockport_SchPE



Extra-Curricular and Enrichment Activities

A wide choice of Music Lessons are also available (for a charge) via our selected peripatetic Music teachers:

- **Brass (Cornet, Horn, Trombone and Trumpet)**
- **Drums/Percussion**
- **Guitar (Acoustic, Bass or Electric)**
- **Music Theory**
- **Piano/Keyboard**
- **Singing/Vocal Training**
- **Strings (Bass, Cello, Viola and Violin)**
- **Woodwind (Clarinet, Flute, Oboe and Saxophone)**



Stockport School also believe that educational visits and residential trips offer additional and enriching experiences to our students, expanding their range of interests, activities and knowledge - broadening their horizons.

Each year group will have the opportunity to go on various trips throughout the academic year, whether they be academic and curriculum-based and linked to a particular subject or residential-based which are usually additional to the curriculum.

Extra-curricular residential trips over the years have taken some of our students to:



*Austria to go
skiing*



*Disneyland Paris to take
part in Maths Live event*



*Italy on a music
and choir tour*



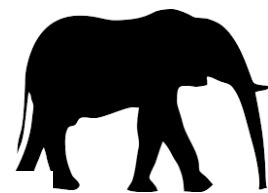
*Holland on a
Sports/Football Tour*



*Colomendy in Wales on
adventure/ activity holidays*



*Rewards trips to Chester Zoo,
Alton Towers and Blackpool
Pleasure Beach*



Stockport School also strongly believe that charity and community are important and often hold whole-school events which everyone is encouraged to get involved in which are fun and have helped to raise contributions and cash amounts for charities and our local community.

Examples of some recent events that Stockport School have held and been involved with are:

Schools Race for Life for Cancer Research UK * Stockport Foodbank *

Dementia Friends and the Intergenerational Choir * Cash for Kids

Please visit our website: www.stockportschool.net as there are lots of photographs that show our fantastic school coming together with staff, students and their families all getting involved.



Tips for a Successful Start at Stockport School

The key to a successful start at Stockport School is organisation. In the first few weeks, Form Tutors, teaching staff and Heads of Year will be helping new students to get organised and settled into a good routine. Getting organised means becoming more independent and taking more responsibility as time progresses.

The change from primary to secondary school or transfers between schools is a big leap. We want your child to settle in as soon as possible and we have found that year after year, successful students are those who are in the right place, at the right time and with the correct equipment – **ready to learn and start the school day!**

Parents and carers can help too. We ask you to ensure that your child:

- Attends school every day
- Arrives on time at 8.35am for an 8.40am start and is 'Here to Learn'
- Wears full school uniform
- Has their timetable for the day
- Brings a school bag that contains the correct equipment for the day, including pens, pencils, a 15 or 30cm ruler, pencil eraser and scientific calculator. Other useful extras include: coloured pencils and pens, an English dictionary, French/German/Spanish (as appropriate) dictionary, angle measure and compasses



Important things to remember

Use of Images Consent

In order to comply with the Data Protection Act 1998 and GDPR Legislation, Stockport School needs your consent before taking photographs or making video recordings of your child for purposes which are not part of its core activities. The consent was contained within the online Data Collection Form which you completed.

By consenting, you give agreement for the individual named to take part in photographic/ video shoots for Stockport School e.g. in printed publications; in video format; in electronic format and for display stands. The school has a duty of care towards those under 16 years of age and will maintain and adhere to its normal care and safety procedures during any photographic and video activity.

The Data Protection Act stipulates that you are entitled to withdraw your consent at any time in the future should you wish to. You may do this by emailing Sue Wordsworth, Student Records Manager at s.wordsworth@stockport.stockport.sch.uk Stockport School retains the right to correct images if it is felt necessary to protect the anonymity of the individuals.

If we have not heard from you via your Data Collection Form, we will assume you consent to the use of your child's images by the school.



Tips for a Successful Start at Stockport School

Emergency Communication

If you need to get a message to your child, for a reason that can't wait until the end of the school day, **please contact the Main School Office on 0161 483 3622** and we will endeavour to get the message to your child.

PLEASE DO NOT try to contact your child directly by calling or texting them on their mobile phone as this will result in your child's phone being confiscated in accordance with the school rules as **mobile phones that are switched on or visible are not permitted on school premises during the school day.**

A Reminder of the Mobile Phone Policy



- All mobile phones **MUST** be **fully turned off and out of sight when students enter through the school gate in the morning until they are out of school buildings at the end of each school day.**
- Any students' phone in use or seen out of a pocket/bag during any part of the school day will be confiscated (and stored safely) for a parent/carer or other appropriate adult to come in to school to collect it. The same rule applies to headphones and personal music players. These should not be in use or seen during any part of the school day.
- Mobile phones must **NOT** be used for communication of any type or photography on the school premises including the dining room and the school grounds during any part of the school day, including break and lunchtimes.
- **Smart watches are not permitted in school at all.**
- School cannot be responsible for the security of mobile phones, music players or other personal equipment.
- During PE, all money and valuable items (such as mobile phones etc.) must be handed in. The school cannot be responsible for items left unattended.
- Parents wishing to convey messages or contact students during the school day should telephone the main school office (0161 483 3622) and the message will be relayed to your child.



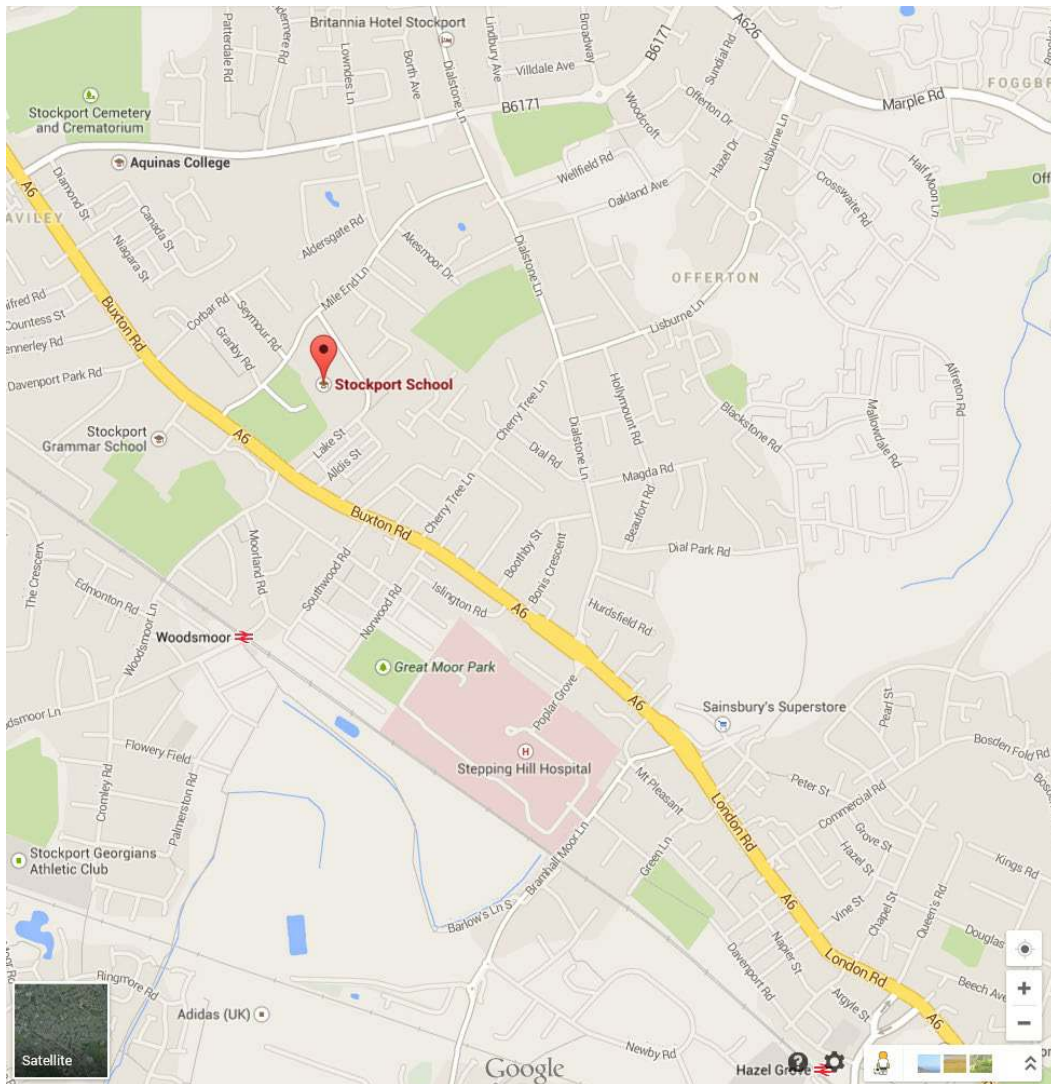
Bikes - Student Safety & Security

I would ask that all students ensure that their bikes are road worthy in terms of safety and that they show due consideration to other persons when riding to and from school in order to avoid an accident for their own safety and that of others. We would also encourage all students to use lights during the winter months, and to wear a helmet to protect against injury in the event of an accident.

Students should also note that all bicycles must be stored securely in the bike racks. If students come to school on a bike, they must secure their bike with a lock in the bike racks no later than 8.35am. For health and safety reasons bikes cannot be left anywhere else on the school site, and will be removed if found. Although the school is monitored by CCTV, it cannot be held responsible for damage or theft of any bicycles left on the school premises. Bicycles are therefore, brought into school at the risk and responsibility of the owner.



Stockport School Location and Contact Details



School Address:

Stockport School
Mile End Lane
Stockport
Cheshire
SK2 6BW

Headteacher:

Mr I R Irwin BA(Hons), MSc, NPQH, NPQEL

Contact:

Telephone
0161 483 3622

Email

headteacher@stockport.stockport.sch.uk

Website

www.stockportschool.net

Twitter

 : @Stockport_Sch

Facebook

 : @Stockport School