



Stockport School

Person Specification

Post Title: Community Hire Supervisor

<u>Attributes</u>	<u>Essential</u>	<u>Desirable</u>	<u>How Identified</u>
<u>Relevant Experience, Education and Training</u>	<p>Strong literacy and numeracy skills/qualifications</p> <p>Good ICT skills for word processing, managing software, email communication, and for accessing and managing bookings</p> <p>Experience and/or strong interest of caretaking and/or buildings maintenance or security</p> <p>Common sense understanding and ability to effectively problem solve</p> <p>Good understanding of health & safety and sensible practice</p> <p>Experience of supervising and supporting children or adults in a school, sporting and/or recreational environment</p> <p>Evidence of continuous professional development</p> <p>Willingness to undertake additional qualifications and training relevant to the role</p>	<p>Strong GCSE passes in English, mathematics, and/or A Level passes (or equivalent) in other subject areas</p> <p>Qualification relating to Physical Education, sport or leisure</p> <p>Mentoring and/or academic sports coaching/tutoring/teaching of children</p> <p>Safeguarding and child protection training/qualifications</p> <p>First Aid certificate</p>	Application form / Interview
<u>Special Knowledge and Skills</u>	<p>Provides services which have been designed to meet customer needs and expectations and which conform to the highest professional standards</p> <p>Ability to communicate strongly and confidently in oral and written format with stakeholders</p> <p>Effective people management skills to promote a consistent and positive culture of high expectation and standards</p> <p>Highly organised, with great attention to detail</p> <p>Able to organise and prioritise workload and meet predetermined deadlines</p> <p>Able to accept and promote new ideas</p> <p>Commitment to safeguarding and child protection</p>	<p>Knowledge of sports coaching or leisure industry</p> <p>Knowledge of Health and Safety legislation</p> <p>Awareness and understanding of the importance of School policies and procedures</p> <p>Awareness of confidentiality issues linked to work role</p>	Application form / Interview

<p><u>Any Additional Factors</u></p>	<p>Ability to maintain positive and purposeful professional relationships with all stakeholders</p> <p>Ability to take responsibility and act upon own professional initiative to problem solve as and when required</p> <p>Ability to work effectively and productively individually and within a team</p> <p>Ability to work under pressure</p> <p>Excellent interpersonal skills</p> <p>Dedication to role and towards supporting the best interests of the customer and the school</p> <p>Ability to prepare and maintain sports equipment and facilities, including the lifting, carrying or movement of some heavy items</p> <p>Honesty and professional integrity</p> <p>Reliability, perseverance and resilience towards supporting the role</p> <p>Demonstrates role model status of high standards and expectation</p> <p>Ability, flexibility and willingness to take on other reasonable responsibilities or duties as deemed necessary.</p>	<p>Willingness to attend additional training courses relevant to the role</p> <p>Commitment towards further professional development</p> <p>Demonstrates an inclusive approach for all encouraging and creating opportunity for widespread participation and engagement</p> <p>Understand and be able to demonstrate a commitment to Equal Opportunities and Diversity</p> <p>Sense of humour and a positive outlook</p>	<p>Application form / Interview</p>
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Date: June 2025