



Stockport School

Mile End Lane
Stockport
SK2 6BW

Tel: 0161 483 3622

Email: headteacher@stockport.stockport.sch.uk

Website: www.stockportschool.net

11 – 16 Mixed Comprehensive NOR: 1,350

Headteacher – Mr Ian Irwin BA (Hons), MSc, NPQH, NPQEL

Community Hire Supervisor Required ASAP

We are looking for colleagues to work full or part-time hours within the following community opening hours, with working patterns to be negotiated & agreed upon appointment relevant to the applicant:

- Monday – Friday: 5.30pm – 10.15pm
- Saturday - Sunday: 7.30am – 6.15pm

Plus, additional school holiday weekday hours between 7.30am – 5.30pm

(With opportunity for additional paid overtime where required).

NJC Scale 4, Points. 7-11: £12.59 – 13.47 per hour*

(***Plus, an additional pay enhancement** for hours worked during unsocial times after 8pm Mon to Fri and at any time during the weekend. An NJC pay rise is also expected to be added to the above rates)

(Full year, full-time 37 hours per week salary: £24,294 - £25,979*)

Part-time hours paid pro-rata

We are seeking to appoint an outstanding practitioner to the post of **Community Hire Supervisor**.

The successful candidate will be a **dedicated and committed professional** who under the line management of the Premises & Community Hire Manager, will be **responsible for developing & maintaining effective connections, collaboration and communications between the workings of the school and are various community partners and hire users. Delivering exceptional customer service to our community users and to maintain their repeat business, whilst also overseeing the safe, secure, respectful, and considerate use of school facilities.**

The Community Hire Supervisor will be expected working within a small team, to **oversee via effective supervision, the opening, use and locking of our 3G pitch, changing rooms, and other associated school/sporting hire facilities for community use.**

The role will also include **responsibility for checking and preparing the 3G pitch and other associated school / sports hire facilities for community use including setting up goals and equipment and ensuring that the facilities are litter and damage free.**

The post holder will also be **responsible for reporting any maintenance, safety, or security issues immediately in accordance with the school guidelines.**

If you are interested in applying to take on an **important role with responsibility** as part of our **Premises, Sports & Community Hire** team to help us to continue our drive for further success and **enhanced community engagement**, then I would be pleased to receive an application from you.

Please see the accompanying pack for further details of the role and of how to apply. Please also visit our website www.stockportschool.net or contact the Headteacher's P.A., Mrs J. Richards, at j.richards@stockport.stockport.sch.uk regarding any enquiries.

The successful applicant's appointment will be subject to satisfactory clearance by the DBS.

