



Stockport School

Person Specification

Post Title **Examination Invigilator / Reader Scribe**

<u>Attributes</u>	Essential	Desirable	How Identified
Relevant Experience	Ability to relate to candidates while maintaining an air of authority. Good interpersonal skills. Ability to work to follow all instructions including those laid down by the Exam Board. A good punctuality record. Reader/Scribe – a good level of literacy and reading skills. Legible handwriting.	Ability to work as part of a team or alone. Ability to keep calm during unexpected circumstances. Ability to be firm but fair at all times.	Application form / Interview